

**SHARE Bibliographic and Cataloging Standards Committee meeting  
February 21, 2014, 10 AM**

**By vtet at Decatur Public Library, IHLS-Champaign, IHLS-DuQuoin, IHLS-Edwardsville,  
Illinois State Library**

- I. Call meeting to order**
- II. Approve minutes of November 22, 2013 and January 10, 2014 meetings**
- III. LLSAP update**
- IV. Draft policy on local series authority records—review member comments**
- V. Initial training requirements for catalogers and barcoders—review proposal**
- VI. Revised draft policy on use of monograph vs serial records for works such as test books, travels guides, etc. – review input from circ committee**
- VII. Draft policy on use of “dummy” item records that will allow holds by all patrons when all other attached items are local request—review input from circ committee**
- VIII. Draft policy on recataloging AACR records when fictitious characters become main entry due to RDA changes—initial reading**
- IX. Revisit best practice on attaching to set vs. individual records for multipart audiovisual material**
- X. Public comment**
- XI. Adjourn**