SHARE Bibliographic and Cataloging Standards Committee meeting  
Thursday, May 23, 2013, 10:00 AM  
By vtel or in person at IHLS-Decatur Office  
Office location: 345 West Eldorado Street, Decatur, IL 62522

I. Call meeting to order

II. Approve minutes of March 28, 2013 meeting

III. LLSAP update

IV. Review of member comments on draft policies document

V. Problem resolution—committee update

VI. Allowing holds to be placed from the PAC on bibliographic records with no attached items

VII. Use of dummy item records that will allow holds by all patrons when all other attached items are local request

VIII. Cataloging policies
   A. Use of serial vs monograph records for serials such as test books, travel guides, etc. – tabled from March 28 meeting
   B. Cataloging of uncorrected proofs and advance reading copies – tabled from March 28 meeting for research
   C. Book club editions—catalog on separate record or attach to record for 1st ed.
   D. Putting ISBN and LCCN in subfield z when they legitimately appear in multiple records
   E. Records for the same item, with and without accompanying material
   F. Wording of gmds

IX. Initial training requirements for catalogers and barcoders

X. Set next meeting

XI. Adjourn