

**SHARE Circulation and Resource Sharing Committee**

Thursday, April 14, 2016 at 10 am

IHLS Edwardsville, 6725 Goshen Road, Edwardsville, IL 62025 (618) 656-3216

Via Skype for Business

Via Conference call at (800) 444-2801, conference code 5714087

Agenda

- I. Call to order – Esther Curry, Chair
- II. Approval of February 11, 2016 minutes
- III. Old Business
  - a. Common Loan periods
  - b. Update on web access to SHARE Policies/Best Practices
  - c. Add wording to Payments and Billing section (7) that would say that lending libraries receiving payment for an item, should not pay fines on the patron's record--the Home Library should clear the record of any fines.
  - d. Other
- IV. New Business
  - a. Merging patron records in Polaris
  - b. Affiliate & Transitional Members and lost/damaged items
  - c. Other
- V. Adjournment

Next meeting: June 9, 2016, 10:00 am to 2:00 pm

**Illinois Heartland Library System**

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