

## SHARE Circulation and Resource Sharing Committee Meeting

Thursday, April 11, 2018 at 10:00 a.m.

Illinois Heartland Library System

6725 Goshen Road, Edwardsville, IL 62025

(618) 656-3216

via Zoom at <https://zoom.us/j/669733701>

### Minutes

**Call Meeting to Order and Roll Call:** The meeting was called to order at 10:16 a.m. by Esther Curry.

**In Attendance:** Esther Curry, Chair, Janet Cler, Mary Cordes, Maria Dent, Susan McKinney, Paula Tretter.

**Absent:** Robert Edwards, Sarah Isaacs, Jennifer Slack, Sandy West, and Diane Yeoman.

**IHLS Staff:** Cassandra Thompson, Joan Bauer, Zach Henderson, Sue Pearson, and Shelley Stone.

**Approval of Minutes from the February 14, 2019 Meeting:** There were minor corrections to three typos. Corrected minutes were approved with a motion made by Susan McKinney and seconded by Esther Curry. Motion passed.

**SHARE Update:** Cassandra Thompson announced that annual agreements had been sent. She also explained that the eResources annual agreements will be sent with an estimate of potential fees for next year. The agreements will also offer a new option to add additional funds to collections, including PPU. SHARE also has several new staff members, including Zach Henderson, Circulation Specialist, Dena Porter, Cataloger, and Erin Rose, Metadata Cataloger.

#### Old Business:

- **Poll Results**—The committee reviewed poll results for auto renewal, linking accounts, and optional common loan guidelines. The committee determined that auto renewal and common loan guidelines will be pursued further. Libraries already have the option to link accounts if they choose, but the committee will not pursue a proposal to make it mandatory.
- **External Library Markings**—Cassandra updated the committee that she discussed this issue with a library director that has chosen not to add external property information on their items, due to appearance. She understands that it can cause confusion, and will think it over further, but has no plans to add property stamps or other external markings at this time.
- **Book Club Resource Sharing**—The Book Club and Resource Sharing working group has gotten started determining best practices for this new program. They have also viewed the new software. SHARE has requested additional funds to purchase transit containers, just to get the

new program off and running. This will be a one-time expense to encourage participation. In the future, libraries can purchase the containers at cost.

- **Other**—None.

**New Business:**

- **Other**—None.

**Public Comment:** None.

**Announcements:** The annual Electronic Content Consortium will now be billing for MyMediaMall, which Cassandra Thompson will pass on to IHLS Finance Department. The Hayner Public Library is switching from RFID barcodes to regular barcodes in the front. This is causing some technical issues and they are working to resolve. Mary Cordes will send Cassandra additional information to send to SHARE members.

**Next meeting:** Thursday, June 13, 2019 at 10:00 a.m.

**Adjournment:** Susan McKinney made a motion to adjourn. Esther Curry seconded the motion. The motion passed and the meeting adjourned at 11:06 a.m.

***Illinois Heartland Library System***

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