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## SHARE Bibliographic & Cataloging Standards Committee Meeting

Friday, July 15, 2022, at 10:00 a.m.

Illinois Heartland Library System  
6725 Goshen Road, Edwardsville, IL 62025  
via [Zoom](#)

### Minutes

**Call Meeting to Order and Roll Call:** The meeting was called to order at 10:02 a.m. by Donna Schaal.

*In Attendance—Gwen Bumpers, Lauren Erwin, Jacob Pahde, Donna Schaal,  
Absent—Emily Drone, Jane Zerkel, and Carol Ziese.*

*Other Attendees—Shawwna Maki, O'Fallon Public Library, Gayle Lane, Carmi Public Library, Connie  
Kisner, Carmi Public Library*

*IHLS Staff—Jace Cook, Mary Cornell, Linda Johnson, Liz Perkins, Cassandra Thompson, Anna  
Wiegand, and Josh Zink.*

**Approval of Minutes from the April 22, 2022, Meeting:** Gwen Bumpers made a motion to approve the minutes and was seconded by Lauren Erwin. All approved by roll call vote and the motion passed.

**SHARE Update:** *Cassandra Thompson, SHARE Director*

- A new SHARE Administrative Assistant, Jace Cook, has been hired.
- The McNaughton program has officially started for members that opted in.
- The Kit and Kaboodle program will proceed using Polaris software.
- Susan Palmer, Operations Director at IHLS, is retiring.

#### Old Business:

- **Options for Identifying Local Authors:** *Using a 690 field, 690\_0 \$aLocal author with \$z for state, city, and/or county*  
Donna Schaal clarified the use of location modifiers using a 690 field for local authors. Donna Schaal made a motion to have catalog records reflect the author's location at the time of writing and publishing the material, and this will not be updated if authors move. SHARE staff will update the website to reflect this change. Lauren Erwin moved to approve the motion and Gwen Bumpers seconded. **All approved by roll call vote and the motion passed.**
- **Refresher Training Courses for Barcoders:** Jacob Pahde clarified the training is intended for barcoders and not catalogers. Cassandra Thompson commented on communicating the lengths of training courses to members. Discussion ensued on creating refresher courses for barcoders rather than having the staff redo existing training. Donna Schaal tabled discussion of the topic until the next meeting so further thought may be given to the matter.

- **Additional Languages for PAC:** Cassandra Thompson updated the committee on the decision to not move forward in adding additional languages to the Patron Access Catalog (PAC); demand for additional language support is insufficient for the cost. Individual libraries may ask for support with specific languages and at that time, a solution will be created. No action was taken.
- **Other:** None.

**New Business:**

- **Circulation of DVDs in PAL Format:** Gwen Bumpers explained the issue of PAL discs being incompatible with standard NTSC DVD players (but will play in gaming consoles and Blu-ray players). This should be noted in the 346 field and can also be included in the 250 field. Discussion ensued. Gwen Bumpers will meet with the Circulation Committee on August 11, 2022, to ask for additional input.
- **Author vs. Adapter as main entry in records for manga graphic novels:** Shawna Maki explained the role of adapters and translators in manga graphic novels, then argued that the author should be listed as the main entry in records, where it is currently listed as adapter. There were suggestions for a best practice to prefer author over adapter for manga, similar to OCLC. There was concern that it will be difficult for catalogers to distinguish between forms of graphic novels. Shawna Maki will find a guide on best practices for cataloging manga graphic novels to bring back to the committee.
- **Reserved:** None.
- **Suggestions for SHARE Cataloging Training:** Tabled until next meeting.
- **Training Recordings Suggestion:** Donna Schaal explained that URLs shared in training session chats are inaccessible for the viewers of recorded sessions. This issue was addressed by Jennifer Baugh and is covered by the transcripts now being posted in the Moodle courses. No action was taken.
- **Other:** None.

**Public Comment:** None.

**Announcements:** None.

**Next meeting:** Friday, October 14, 2022, at 10:00 a.m.

**Adjournment:** There being no further business, Donna Schaal adjourned the meeting at 11:01 a.m.

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