



SHARE Circulation and Resource Sharing Committee Minutes

Thursday, February 15, 2024

10:00 a.m.

Call Meeting to Order

Susan McKinney called the meeting to order at 10:02 a.m.

Roll Call

Members present via Zoom: *Janet Cler, Mary Cordes, Esther Curry, Sarah Isaacs (joined at 10:08 a.m.), Susan McKinney (Vice Chair), Jennifer Slack, Paula Tretter, and Diane Yeoman.*

Members absent: *Sandy West (Chair) and Tammy Caputo.*

Others present via Zoom: *Jennifer Baugh, Danielle Beasley, Jennifer Cernich with Riverton Village Library, Jace Cook, Laura Mitkos with Chatham Area Public Library District, Laura Picato with O'Fallon Public Library, Joel Pikora with Mascoutah Public Library, Dena Porter, Mary Ray with Sidell District Library, Andrea Rowe with Belleville Public Library, and Cassandra Thompson.*

Approval of December 14, 2023, Minutes

A motion and second were made to approve the Dec. 14, 2023, minutes. Janet Cler – yes, Mary Cordes – yes, Esther Curry – yes, Susan McKinney – yes, Jennifer Slack – yes, Paula Tretter – yes, and Diane Yeoman – yes. Motion carried.

SHARE Update

The recent SHARE membership vote has closed, and all four proposals passed. The proposals pertained to membership fee scales, Polaris permissions, bibliographic services fees, and annual fee increases. The results will now go to the SHARE Executive Council for final approval.

Aspen Discovery implementation is going well, and the second cohort will be going live starting on Feb. 21, 2024. As the inclusive membership fee model was approved during the membership vote, a new cohort will be created for all the remaining libraries, and implementation will begin for those members beginning in FY2025. Members are encouraged to continue to send in help desk tickets if they encounter any issues after switching to Aspen.

SHARE has two positions open: SHARE Circulation Specialist and Cataloger 3. Job postings are available on the IHLS website for review.

SHARE staff will be attending a few conferences in the next few weeks, particularly Reaching Forward South (RFS) in April. Members planning to attend are encouraged to visit SHARE and CMC staff during their sessions and in the exhibit hall.

New Business

- **New Committee Member –** A motion and second were made to approve Joel Pikora as a new member of the committee. Janet Cler – yes, Mary Cordes – yes, Esther Curry – yes, Sarah

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Isaacs – yes, Susan McKinney – yes, Jennifer Slack – yes, Paula Tretter – yes, and Diane Yeoman – yes. Motion carried.

- **Other** – None

Old Business

- **Standing Committee Procedures** – The process for selecting new committee members from available volunteers has been formalized. Volunteers will be asked to submit a statement of interest for a committee to review to help committee members decide which member to select in combination with size and type information about the representative's library. Once each committee has reviewed the procedure, the SHARE Executive Council will approve the document.
- **Aspen Configuration**
 - **Search Results (SHARE/Member Library)** – Currently, Aspen defaults to show a patron the materials available from the entire system first. A change can be made to show patrons their home library's results first if desired. After discussion, the committee agreed that it would be best to show patrons the results from their home library first. A motion and second were made to switch Aspen to direct to a library's own resources first, then to the SHARE database. Motion carried unanimously by roll call vote.
- **Other** – None

Public Comment

None

Announcements

Janet Cler is retiring, and this meeting is her last on the committee. Her service to the committee is greatly appreciated, and the committee members wish her all the best in her retirement.

Next meeting

Thursday, April 11, 2024, at 10:00 a.m.

Adjournment

There being no further business to discuss, the vice chair adjourned the meeting at 10:31 a.m.

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