
SHARE Circulation and Resource Sharing Committee Minutes

Thursday, October 9, 2025

10:00 a.m.

Call Meeting to Order

Sandy West called the meeting to order at 10:03 a.m.

Roll Call

Members present via Zoom

Sandy West (Chair), Tammy Caputo, Mary Cordes, Esther Curry (arrived at 10:16), Susan McKinney, Joel Pikora (arrived at 10:30), Paula Tretter, and Diane Yeoman

Members absent

Robert Edwards, Sarah Isaacs, and Jennifer Slack

Others present via Zoom

Jennifer Baugh, Danielle Horton, John Kirchner, Laura Mitkos, Andrea Sellars, and Cassandra Thompson

Approval of August 14, 2025, Minutes

No changes were suggested for the August 14, 2025, minutes. They stand as presented.

SHARE Update

ILA & Library Crawl

IHLS and SHARE are looking forward to seeing members at the ILA annual conference. We are also participating in this year's library crawl, and welcoming catalogers at our hubs tomorrow and Oct. 31 in Edwardsville, and Oct. 17 in Champaign.

Password Resets

SHARE is moving to an annual password reset cycle to increase database security and consistency. Passwords that have not been reset within the last year will expire on Nov. 3.

Save the Date

IHLS has two important events coming up: the annual fall celebration at the IHLS Carbondale hub on Oct. 28 and IHLS Member Day on Feb. 19.

New Business

Barcode Label Ordering

The committee discussed changing the recommendation from one vendor to another, and brainstormed ideas for possible group purchase opportunities. The committee suggested asking for member comments.

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Reciprocal Borrowing and CloudLibrary Blocks

A member reached out to ask about potential blocks to CloudLibrary, because reciprocal patrons were gaining access. Unfortunately, CloudLibrary has no easy way to limit use for reciprocal borrowers. The committee discussed changing passwords for reciprocal borrowers, but determined it is very easy for reciprocal borrowers to reset their PINs. While it is possible to create a block for these accounts, it also blocks features like logging on to the SHARE Mobile Library app and renewing items. The SHARE Director will research workarounds with testing blocks and reach out to the Polaris community. The committee decided to table the subject for the next meeting.

Damaged Items

IHLS sorters have noticed some items sent through delivery with an "ILL Condition Report" and allowed to circulate instead of marking the item as damaged and sending it back to the owning library, as was recently clarified in the SHARE Damaged Item Procedure. The SHARE Director will revise the procedure to include condition reports and return it to the committee.

SHARE Mobile Library App

A committee member asked about an issue with the SHARE Mobile Library app. The issue has been resolved.

Unfinished Business

Cards for Kids

The pros and cons of adding a new patron type for the Cards for Kids program will be posted on the SHARE website and submitted to the newsletter for member comment.

Public Comment

None.

Announcements

The Committee discussed their experience with the Library Crawl.

Next meeting

Thursday, December 11, 2025, at 10:00 a.m.

Adjournment

There being no further business to discuss, the chair adjourned the meeting at 11:18 a.m.