
SHARE Circulation and Resource Sharing Committee Minutes

Thursday, April 9, 2026

10:00 a.m.

Call Meeting to Order

Sandy West called the meeting to order at 10:00 a.m.

Roll Call

Members present via Zoom

Sandy West (Chair), Tammy Caputo, Mary Cordes, Esther Curry, Sarah Isaacs, Susan McKinney, Joel Pikora, Jennifer Slack, Paula Tretter, and Diane Yeoman

Members absent

Robert Edwards, Sarah Isaacs

Others present via Zoom

Jennifer Baugh, Lisa Casterline (Nokomis PL), Jace Cook, John Kirchner, Laura Mitkos (Chatham PL), Dena Porter, Jacob Sedor, Kendra Tucker (Fairview Heights PL), and Cassandra Thompson

Approval of February 12, 2026, Minutes

The minutes stand as presented.

SHARE Update

Reaching Forward South

IHLS and SHARE will be present at Reaching Forward South in O'Fallon this week. SHARE will be hosting a fundraiser dinner as well.

Aspen Updates

Bywater has adjusted the order in which digital and physical copies of items appear on Aspen. If you notice any issues, please let us know.

New Business

Member Comment Review: Damaged and Incomplete Item Procedure

The committee extensively discussed the comments on the procedure. The debate centered around how to make note of damage, notifying the owning library and borrowing patron, and when to cancel holds and remove the item from circulation.

Tammy Caputo motioned to remove a section of the procedure and send the procedure on to the SHARE Executive Council. Susan McKinney seconded. Motion carried by roll call vote.

Unfinished Business

None.

Public Comment

None.

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Announcements

None.

Next meeting

Thursday, June 11, 2026, at 10:00 a.m.

Adjournment

There being no further business to discuss, the chair adjourned the meeting at 11:24 a.m.

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