



SHARE E-Resources Committee Minutes

Monday, March 25, 2024

3:00 p.m.

Call Meeting to Order

Kyla Waltermire called the meeting to order at 3:01 p.m.

Roll Call

Members present via Zoom: *Jenna Dauer, Lauren Erwin, Sarah Hill, Kami Komm, Janet McAllister, Laura Picato, and Kyla Waltermire.*

Members absent: *Alissa Henkel.*

Others present via Zoom: *Jennifer Baugh, Jace Cook, Mary Ray with Sidell District Library, Donald Pippin with Philo Public Library District, and Cassandra Thompson.*

Approval of September 25, 2023, Minutes

A motion and second were made to approve the Sept. 25, 2023, minutes. Motion carried unanimously by roll call vote.

SHARE Update

SHARE staff are attending conferences in the coming weeks like Innovative Users Group (IUG) and Public Library Association (PLA). Members are alerted there may be a delay in response times during this time while staff are out gathering new ideas and information to bring back.

SHARE has a position open, SHARE Member Engagement Specialist, and members are encouraged to visit the IHLS job board for more details. Jace Cook, the previous SHARE Member Engagement Specialist, has accepted the position of SHARE Cataloger 1 with IHLS.

Kyla Waltermire is nearing the end of her term as the chair of the committee. Her leadership and expertise is greatly appreciated. A new committee chair will need to be appointed.

Annual agreements are in progress and are expected to be sent out in April. The agreements will reflect the newly approved inclusive model.

Aspen implementation continues, and cohort 3 will begin to go live in April. Beginning in July, cohort 4, which is the remainder of all SHARE members not already on Aspen, will begin to go live in phases.

Members are encouraged to attend Reaching Forward South (RFS) on April 19, as there will be two SHARE presentations and one CMC presentation. There will be a networking event the night before on April 18 at McDill's Irish Pub in Collinsville, Ill.

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New Business

- **cloudLibrary Update:** cloudLibrary staff continue to assist SHARE staff with the diversity audit of the collection. Our representative, Chris Herpers, presented annual statistics on the collection in January. On average, patrons are circulating an average of 19 titles per year. Each title is circulated an average of 39 times, the average hold time is 25 days, and the average cost-per-circulation is \$0.47. Only 766 items received zero circulations last year.
- **SHARE E-Resources Committee Chair:** A new committee chair will need to be appointed. The chair of the committee also serves on the SHARE Executive Council as the SHARE E-Resources Committee representative. Lauren Erwin volunteered to take the position beginning in July 2024. **A motion and second were made to appoint Lauren Erwin as the chair to the SHARE E-Resources committee beginning in July 2024. Motion carried unanimously by roll call vote.**
- **Committee Openings Procedure:** The procedure document for selecting new committee members was reviewed by the committee. An Equity, Diversity, Inclusion, and Accessibility (EDIA) statement was added to show SHARE's commitment to selecting diverse, varied viewpoints to represent members. The newly added statement of interest request aims to help committee chairs narrow down their selection from available volunteers. Now that all committees have reviewed the document, the SHARE Executive Council will review the procedure at their next regular meeting for finalization.
- **Fee Allocations (Platform, Collection Development, PPU):** cloudLibrary fees are allocated with 25% going to pay-per-use (PPU) titles, 60% towards collections, and 15% towards the annual platform fee. As all SHARE members will have cloudLibrary in FY2025, SHARE staff have re-evaluated how fees would best be allocated. The evaluation showed that the best model would be the current with a slight change. The new allocations would be 25% going toward PPU, 50% towards collections, 10% to the SHARE Resource Sharing Specialist to manage holds in the collection, and 15% towards the annual platform fee. Discussion ensued. **A motion and second were made to accept the proposed fee allocations. Motion carried unanimously by roll call vote.**
- **Other:** None

Unfinished Business

- **Other:** None

Public Comment

None

Announcements

None

Next meeting

Monday, September 23, 2024, at 3:00 p.m.

Adjournment

There being no further business to discuss, the chair adjourned the meeting at 3:37 p.m.

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