



SHARE Executive Council Meeting

Monday, March 16, 2020 at 1:00 p.m.

Illinois Heartland Library System

6725 Goshen Road, Edwardsville, Illinois 62025

(618) 656-3216

via Zoom at <https://zoom.us/j/724769668>

Minutes

Call Meeting to Order and Roll Call: Called to order by Scott Drone-Silvers at 1:02 p.m.

In attendance: Scott Drone-Silvers, Chair, Jenna Dauer, Vice Chair, Esther Curry, Diana Donahoo, Gloria Hendrickson, Britni Hogg, Ryan Johnson, Rick Meyer, Jacob Pahde, and Jill Pifer.

Absent: Jim Bosomworth and Jared Lofrano.

IHLS Staff: Cassandra Thompson, Troy Brown, Edie Elliott, Zach Henderson, Susan Palmer, Sue Pearson, Don Pippin, Ellen Popit, Dena Porter, Kim Sparks, Shelley Stone, and Brant Wingerter.

Others in attendance: Please see attached roster list from L2.

New Business:

- **COVID-19 Pandemic Response:** The committee discussed recent developments regarding school and library closures to provide “social distancing” and help curb the spread of COVID-19. IHLS delivery will be suspending service today, Monday, March 16, 2020. SHARE will move to local borrowing only and maintain the list of libraries offering additional extensions and renewals.

Susan Palmer gave additional information about the suspension of service. There is no end date at this time, but additional details will be forthcoming later today.

One suggestion was for librarians to pick up items for their libraries at their respective hub, by appointment. This suggestion will be considered.

No individual requests for libraries to change due dates, temporarily add renewals, or change fines will be considered at this time for two reasons. First, this type of change cannot be made in a timely manner due to sheer volume. SHARE staff would have to manually input these changes, which can number into the thousands. That leads to the second reason, the risk of error due to both the overall volume and how quickly the changes would need to be made.

The committee also discussed fines. SHARE will continue to maintain the list of libraries that allow longer loan periods, including those that are temporarily participating due to the current closings. There were suggestions to provide a consortium-wide solution, but due to existing infrastructure, the membership would have to vote, and that will be challenging given the circumstances. Jacob Pahde made a motion for SHARE to recommend that member libraries suspend fines for an indefinite amount of time until normal operations resume. Ryan Johnson seconded the motion. All yeses, no noes and motion passed.

IHLS will be providing additional guidance to members regarding delivery and how to add free days or submit closing forms. Cassandra Thompson also explained where to find minutes of today's meeting and the IHLS "Resources for Libraries" page.

Public Comment: There were several additional questions from participants. The chat transcript is attached.

Announcements: None.

Next meeting: The next regularly scheduled meeting will be Wednesday, April 1, 2020 at 2:30 p.m. via Zoom. The SHARE budget review meeting will be Wednesday, April 22, 2020 at 10:00 a.m. via Zoom.

Adjournment: Jill Pifer made a motion to adjourn and was seconded by Diana Donahoo. The meeting adjourned at 1:48 p.m.