



SHARE Executive Council Meeting
Thursday, July 22, 2021, at 10:00 a.m.
Illinois Heartland Library System
6725 Goshen Road, Edwardsville, Illinois 62025
via [Zoom](#)

Minutes

Call Meeting to Order and Roll Call: Called to order by Jenna Dauer at 10:00 a.m.

SHARE Executive Council—Jenna Dauer, President; Ryan Johnson, Vice President; Danielle Cornelius; Esther Curry; Gloria Hendrickson; Sarah Hill; Britni Hogg; Donna Schaal; Miranda Shake; and Carol Ziese.

Absent—Jim Bosomworth and Jared Lofrano.

Other attendees—Diane Day, CARLI; Kris Hammerstrand, CARLI; Ted Schwitzner, CARLI; and Betsy Mahoney, Six Mile Regional Library District.

IHLS staff—Colleen Dettenmeier, Rhonda Johnisee, Ellen Popit, Dena Porter, and Cassandra Thompson.

Old Business:

- **Other:** None.

New Business:

- **SHARE Budget Amendment – CARLI Project:** Cassandra Thompson gave a brief background on the proposed CARLI Project. CARLI has requested CMC support after their recent migration to Alma, to merge records to remain in compliance with their contract by July 2022. The university has made \$165K available, but the CMC is not able to accept fees for service. CARLI proposes a new contract with IHLS to hire additional staff to support this project and the July deadline.

Kris Hammerstrand stated that the deadline is a contractual obligation between CARLI and Ex Libris and will not have penalties for CMC, SHARE, or IHLS. It is something that is being negotiated with their vendor with frequent status updates.

Diane Day, CARLI's Finance Officer, stated that this option was preferred because CARLI has an existing ILDS contract with IHLS so there is precedent, and the newly proposed contract has already been pre-approved through the university's director of purchasing.

The committee members had questions about details of the administration of the program. The new hires would be IHLS employees for temporary employment for 10 months, with future employment opportunities. IHLS will manage the accounting and IT onboarding, while the SHARE Director and CMC will manage the hiring and oversight of the project. There is not funding available for an administrative fee, other than the existing CMC grant administration fee. The full amount of \$165K will be allocated to staffing, benefits, equipment, telephone, and internet, as well as legal services for review of the contract and employment terms.

There are still some contractual details to review, including possible extensions of the contract or what happens to funds that are not expended at the end of the project term. That would be something that would be negotiated. If there is a need for any extension, that will be discussed as part of the next budget cycle, not as a special amendment.

Esther Curry made a motion to recommend moving forward with the CARLI project and sending the budget amendment to the IHLS Finance Committee and Board of Trustees for final approval. Miranda Shake seconded the motion. Per a roll call vote, Jenna Dauer, Ryan Johnson, Danielle Cornelius, Esther Curry, Gloria Hendrickson, Sarah Hill, Miranda Shake, Carol Ziese, Amy Byers, Janet Cler, Jill Pifer, and Diane Yeoman voted yes. Britni Hogg did not vote. None voted no. The motion passed and will be sent to the IHLS Board of Trustees for further review.

- **Other:** None.

Public Comment: None.

Announcements: None.

Next meeting: SHARE Finance & Policy Committee, Wednesday, September 15, 2021 at 10:00 a.m. via Zoom. The next SHARE Executive Council meeting in August has been canceled.

Adjournment: There being no further business the meeting adjourned at 10:33 a.m.

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