



SHARE Executive Council Meeting

Thursday, February 3, 2022, at 2:00 p.m.

Illinois Heartland Library System

6725 Goshen Road, Edwardsville, Illinois 62025

via [Zoom](#)

Minutes

Call Meeting to Order and Roll Call: Called to order by Ryan Johnson at 2:05 p.m.

In attendance—Ryan Johnson, President, Sarah Hill, Vice President, Esther Curry, Jenna Dauer, Gloria Hendrickson, Donna Schaal, and Miranda Shake.

Absent— Jim Bosomworth, Danielle Cornelius, Britni Hogg, Hope Kasten, and Carol Ziese

Other attendees— Jill Pifer, Fairview Heights Public Library

IHLS staff—Cassandra Thompson, Jennifer Baugh, Leslie Bednar, Ellen Popit, Dena Porter, and Jacob Sedor.

Approval of Minutes from the December 2, 2021, Meeting and January 13, 2022, Membership

Meeting: A date was corrected on the December 2, 2021, minutes. Ryan Johnson made a motion to approve the corrected December 2, 2021, minutes and January 12, 2022, Membership Meeting minutes and the motion was seconded by Miranda Shake. All approved and the motion carried.

Old Business:

- **SHARE Membership Vote:** 184 votes were received from the membership vote over the two-week voting period. The totals were 182 yes votes against 2 no votes. Donna Schaal motioned to accept the results of the vote, seconded by Esther Curry. All approved and the motion carried.
- **Other:** None.

New Business:

- **FY2023 Budget & Operational Plan:** The annual meeting for SHARE staff to consider the budget and operational plan had to be postponed due to weather conditions. Under consideration is the addition of staff members to SHARE, as well as a possible group purchase of Baker & Taylor's collectionHQ EDI analysis tool, and a possible book leasing program through Brodart. Additional resources may be allocated to the Kit & Kaboodle program as well.
- **FY2023 Executive Council:** Due to term limits expiring, there will be openings on the council for 2 school library representatives and 1 special library representative. There will also be an opening for the Chair of the E-Resources committee, as Ryan Johnson's term expires in June.
- **Other:** None.

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Illinois Heartland Library System Report:

- *Associate Director—Ellen Popit*
 - *IHLS has had to cancel delivery routes over the last few days due to weather conditions. IHLS is also working on budget and operational plans and expects to present it to the board in May. The library certification process is currently ongoing. IHLS has added a resources page for challenges to intellectual freedom.*

SHARE Staff Update:

- *SHARE Director—Cassandra Thompson*
 - SHARE is considering a group purchase of McNaughton book leasing through Brodart. This program would help ease circulation holds for new titles for both participants and the group as a whole. SHARE may also participate to boost the Kit & Kaboodle program. SHARE is also considering a group purchase of Baker & Taylor's collectionHQ EDI analysis tool, with demos planned in March. The common loan recommendations have gone live as of January 2022. SHARE has been in contact with RAILS LLSAP managers about options to work with SHARE. The situation is still under discussion and Cassandra Thompson will keep the group updated with any developments.
- *Bibliographic Services—Jennifer Baugh*
 - The NetLibrary E-Books will be removed from the catalog this month. There will be a proposed update to certification standards, with a plan to have barcoders recertify every year and break down cataloging training into smaller sections for ease-of-use for new catalogers.
- *Administrative Services—Dena Porter*
 - The loan recommendations from the working group have gone live and with 10 participating members so far. The SHARE website has the standards listed under the circulation section.

SHARE Committee Updates:

- *Bibliographic Services & Cataloging Standards—Donna Schaal, Chair*
 - The committee has been discussing local authors subject headings. They are also discussing changes to the training program listed above.
- *Circulation & Resource Sharing—Esther Curry, Chair*
 - The committee has been considering the Aspen/Vega discovery layer. The committee meets next week.
- *Finance & Policy Committee—Miranda Shake, Chair*
 - The committee canceled their last meeting due to lack of topics for the agenda.
- *E-Resources Committee—Ryan Johnson, Chair*

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- The committee has nothing to report and will next meet in March.

Public Comment: None.

Announcements: None.

Next meeting: Special Budget Review Meeting Thursday, April 21, 2022 at 2:00 p.m.

Adjournment: There being no further business, Ryan Johnson adjourned the meeting at 2:51 p.m.

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