SHARE Finance & Policy Committee Meeting
Thursday, January 11, 2018 at 10 a.m.
Illinois Heartland Library System
6725 Goshen Road, Edwardsville, Illinois 62025
(618) 656-3216
via Zoom at -- https://zoom.us/j/720604847

Minutes

Call Meeting to Order and Roll Call: The meeting was called to order at 10:05 am by Jill Pifer.
In attendance: Amy Byers, Janet Cler, Esther Curry, Anita Driver, Jill Pifer, and Miranda Shake.
Absent: Diane Yeoman.
Also in attendance: Adrienne Elam, Rhonda Johnisee, Colleen Dettenmeier, Shirley Paden, Traci Edwards, Troy Brown, and Joan Bauer.

Approval of Minutes from November 9, 2017: Anita Driver offered a correction. The minutes were approved with corrections on a motion made by Janet Cler, and seconded by Esther Curry. Motion passed.

Old Business

• 2018 IT Expense: Troy Brown answered questions about the document, 3 Year Outlook for IT Expenses for SHARE; current database is working fine but is running with an extended warranty; all current equipment will be repurposed; we are not overextended in our current configuration but at capacity; would like the project to be completed by June 30th; doesn’t expect any downtime during the process. Janet Cler made a motion to use up to $300,000 in reserve funds for the FY2018 expenses outlined in the 3 Year Outlook for IT Expenses for SHARE document; Esther Curry seconded the motion: Roll call vote: Ayes—Amy Byers, Janet Cler, Esther Curry, Anita Driver, Jill Pifer, Miranda Shake; Nays—none; motion passed.

• FY 19 Fee: Adrienne Elam recommended to leave SHARE fees at the FY18 level based on the draft FY19 SHARE budget compiled by her department. She suggested that a fee increase schedule that covers several years be looked at next year. Miranda Shake made the motion to leave SHARE fees at the FY18 level; Amy Byers seconded the motion; Roll call vote: Ayes—Amy Byers, Janet Cler, Esther Curry, Anita Driver, Jill Pifer, Miranda Shake; Nays—None. Motion passed.

• Other: None.
New Business:

- **SHARE Budget Update:** Adrienne Elam reported on SHARE’s current financial status; 99.1% of the SHARE fee invoices have been collected.
- **SHARE Director Update:** Jill Pifer and Rhonda Johnisee gave a brief background on the newly hired SHARE Director, Cassandra Thompson. The group brainstormed ideas on introducing her to the SHARE membership.
- **Other:** None.

Public Comment:  None.

Announcements:  None.

Next meeting:  Thursday, March 8, 2018 at 10:00 a.m.

Adjournment:  The meeting adjourned at 10:42 a.m., on a motion made by Esther Curry, and seconded by Jill Pifer; all ayes; no nays; meeting adjourned.