



SHARE Finance & Policy Committee

Thursday, March 12, 2020 at 10:00 a.m.

Illinois Heartland Library System

6725 Goshen Road, Edwardsville, Illinois 62025

(618) 656-3216

via Zoom at <https://zoom.us/j/724769668>

Minutes

Call Meeting to Order and Roll Call: The meeting was called to order at 10:00 a.m. by Jill Pifer.

In Attendance: Jill Pifer, Chair, Esther Curry, Anita Driver, Miranda Shake, and Diane Yeoman.

Absent: Amy Byers and Janet Cler.

IHLS Staff: Cassandra Thompson, Rhonda Johnisee, Shirley Paden, Dena Porter, and Shelley Stone.

Others in Attendance: Rita Stephens, Illinois State Library.

Approval of Minutes from the November 14, 2019 Meeting: Diane Yeoman made a motion to approve the minutes and was seconded by Esther Curry. Motion passed.

Old Business:

- **Mobile App:** The committee discussed the next steps in pursuing a mobile app for SHARE. The eResource Committee will review what essential components are required and what product will meet our needs.
- **ChiliFresh 30% Discount:** The committee reviewed ChiliFresh as a replacement to Syndetics. There were additional questions regarding integration into a mobile app and if the read-alike section was included or through a different service. Cassandra Thompson will reach out to the vendor. This will be tabled until additional information is available.
- **Other:** None.

New Business:

- **SHARE Budget Update:** Rhonda Johnisee reviewed the SHARE budget as of February 29, 2020. There have been 97.8 of accounts billed, with 99.3% collected. The YTD actuals are 2.3% under budget. The IHLS transfer is of \$300,000 is still scheduled for June, after the system receives per capita funds. The current cash balance is 1,788,562.07. A portion of that are set as restricted funds in accounts receivable, to pay for eResources expenses. These balances were paid, but there were not coordinating transactions unrestricting the funds, leading to an accumulation showing money as restricted erroneously. To resolve the issue, the IHLS finance department will transfer \$136,000 to unrestricted. The cash balance will remain the same, but the unrestricted funds will then support SHARE into August 2020 (5.1 months) based on our current budget. Rhonda will send a balance sheet to the committee for review once the transfer has been completed.

- **Children's Plus OCLC Records:** Children's Plus has been working to offer OCLC records to SHARE members to help offset cataloging costs. The committee discussed the pros and cons to allowing SHARE staff to import these records free of charge. Shelley Stone will verify the quality of these records before the committee will make a commitment to waiving the \$3 bib fee for Children's Plus customers.

Public Comment: None.

Announcements: Chris Dawdy has retired from IHLS. The group welcomed Dena Porter as the new SHARE Administrative Services Supervisor.

Next Meeting: The next meeting will be a special budget review meeting with the SHARE Executive Council on Wednesday, April 22, 2020 at 10:00 a.m. via Zoom. The next regularly scheduled meeting will be Thursday, May 14, 2020 at 10:00 a.m. via Zoom.

Adjournment: Jill Pifer made a motion to adjourn, and Esther Curry seconded. The meeting adjourned at 10:59 a.m.