



---

## SHARE Finance & Policy Committee

Wednesday, March 16, 2022, at 10:00 a.m.

Illinois Heartland Library System

6725 Goshen Road, Edwardsville, Illinois 62025

(618) 656-3216

via [Zoom](#)

### Minutes

**Call Meeting to Order and Roll Call:** The meeting was called to order at 10:01 a.m. by chair Miranda Shake.

*In Attendance: Amy Byers, Janet Cler, Esther Curry, Betsy Mahoney, Jill Pifer, and Miranda Shake.*

*Absent: Diane Yeoman.*

*IHLS Staff: Jennifer Baugh, Colleen Dettenmeier, Rhonda Johnisee, Shirley Paden, Dena Porter, and Cassandra Thompson.*

**Approval of Minutes from the November 17, 2021, Meeting:** Esther Curry made a motion to approve the minutes and was seconded by Amy Byers. All approved and motion passed.

**Demo: Brodart McNaughton Book Leasing for SHARE:** Brodart's Patrick Deering provided the committee a brief demo of the new option for book leasing group purchase through SHARE.

**SHARE Update:** Cassandra Thompson stated that there are group purchase opportunities for McNaughton Book Leasing, collectionHQ EDI Analysis Tool, and possibly The New York Times digital access. We are also reviewing an offer for bibliotheca's Newsstand, as an independent product separate from the current cloudLibrary group.

She also gave an update on the RAILS Sustainability Working Group plan for an outside consultant. She will continue working on a proposal for SHARE membership for RAILS members.

The SHARE birthday will be on Monday, April 4, 2022, at 3:00 p.m. Cassandra Thompson is also working on the annual agreements, the IHLS operational plan, and the FY2023 budget, which will include proposals for two additional staff. More details will be reviewed at the April budget meeting.

#### Old Business:

- **Other:** None.

#### New Business:

- **SHARE Financial Statement Review:** Rhonda Johnisee reviewed the SHARE Statement of Revenues and Expenditures and the SHARE Balance Sheet as of February 28, 2022.

---

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

So far, IHLS has billed \$1,397,074.27 for SHARE fees, which is 95.3% of the FY2022 budget, with 96.9% of that amount collected.

The SHARE actual expenditures are 3.2% below budget, with some minor exceptions like public relations and supplies. The supplies line is over specifically due to the purchase of new training laptops for each location.

The \$300,000.00 transfer from IHLS has not yet been completed, pending additional revenues for library system grants from the state library. The transfer will be completed as soon as they are received, or in June at the latest.

The \$142,500.00 transfer has been completed, bringing our Reserve Fund over 1 million, at \$1,098,157.76. The SHARE Operating Fund is \$1,392,111.61, which will fund SHARE 8.2 months, or 4 months into FY2023, based on the FY2022 budget. With the increase in gas prices, the FY2023 budget will be adjusted accordingly.

- **SHARE Affiliate Program:** Cassandra Thompson proposed expanding the affiliate program to better support resource sharing statewide. The committee discussed what that might look like and who would be eligible to participate. There are considerations for increased delivery. Cassandra Thompson will bring information on the number of current standalone members, including school library members.
- **Committee Chair:** Miranda Shake will continue to chair the committee for another two-year term.
- **Other:** None.

**Public Comment:** None.

**Announcements:** None.

**Next Meeting:** Budget Review Meeting Thursday, April 21, 2022, at 2:00 p.m. The next regularly scheduled meeting will be Wednesday, May 18, 2022, at 10:00 a.m. via Zoom.

**Adjournment:** Miranda Shake adjourned the meeting at 11:42 a.m.

---

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

---

1840 Innovation Drive, Carbondale, IL 62903 • 618.985.3711  
1704 West Interstate Drive, Champaign, IL 61822 • 217.352.0047  
6725 Goshen Road, Edwardsville, IL 62025 • 618.656.3216  
www.share.illinoisheartland.org • 618.656.9401 Fax