SHARE Finance & Policy Committee Minutes
Wednesday, Sept. 13, 2023
2:00 p.m.

Call Meeting to Order
The meeting was called to order at 2:02 p.m. by chair Miranda Shake.

Roll Call
Members present via Zoom: *Janet Cler, Amanda Doherty, Jill Pifer, Miranda Shake, and Diane Yeoman at 2:07 p.m.*
Members absent: *Esther Curry, Betsy Mahoney*
Others present via Zoom: *Jennifer Baugh, Annette Bland with Columbia Public Library, Nancy Blockyou with Williamsville Public Library and Museum, Rebecca Bourné with Riverdale Public Library District, Mary Brewster with Bethalto Public Library District, Tammy Caputo with Mahomet Public Library District, Vicki Carr with South Macon Public Library District, Jace Cook, Jenna Dauer with Smithton Public Library District, Antony Deter with Resource Sharing Alliance NFP, Heather Gaines with Maryville Community Library District, Christine Gerrish with Glen Carbon Centennial Library District, Debbie Greene with Wayne City Kissner Public Library, Zach Henderson, Rhonda Johnisee, Ryan Johnson with O'Fallon Public Library, Kate Kite, Gayle Lane with Carmi Public Library, Amanda McKay with Effingham Public Library, Susan McKinney with Saint Joseph Township-Swearingen Memorial Library, Gary Naglich with Worden Public Library District, Shirley Paden, Ellen Popit, Dena Porter, Judy Pruitt with Jerseyville Public Library, Mary Ray with Sidell District Library, Donna Schaal with Argenta-Oreana Public Library District, Debra Sherrick with Greenup Township Public Library, Cassandra Thompson, Kyla Waltermire with Mississippi Valley Library District, and Anna Wiegand.*

A quorum was met at 2:07 p.m. during the Explanation of Fee Scale Proposals.

SHARE Update
Aspen implementation has begun, and SHARE staff are working with ByWater Solutions on the process. Of the libraries that have signed up, the first cohort group has been contacted to explain the timeline, training process, and to collect branding information. Aspen is still available for members who did not sign up during the initial period.

New Business

- **Explanation of Fee Scale Proposals –** The SHARE Finance and Policy Committee has been discussing fee scale increases for many months. The budget for SHARE will be running on a deficit as of this fiscal year, and within three years, operating cash will be entirely depleted if member fees are not increased. Member library directors were asked about potential fee increases during the fee scale review process to help guide possible proposals, and responses

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fell between two main categories: support for an all-inclusive model and those preferring the traditional model where add-ons are elective.

In the SHARE Fee Review by Budget/FTE document, the traditional column mimics the current fee scale with adjusted values to accommodate for the forecasted deficit in the budget. For member libraries that utilize modules, cloudLibrary, and Aspen, those costs are included in the traditional amounts. The inclusive model is based on the traditional model but spreads out the cost of add-ons to all members rather than those who currently participate. The comparison column highlights the difference between the inclusive model and the traditional model with all possible modules and add-ons.

Once a scale has been agreed upon and finalized by the SHARE Finance and Policy Committee, the proposed scale would go out for member comment and then member vote in January. The increases would be implemented in FY2025.

- **Q & A –** Members posed questions to the committee. The SHARE Director and committee members responded to questions and concerns. After some discussion, the committee may consider a graduated increase in fees. The SHARE Finance and Policy Committee will analyze the financial projections for this possibility.
- **Other –** The committee members discussed the feedback from the town hall meetings.

Public Comment
None

Announcements
None

Next Meeting
Wednesday, Nov. 15, 2023, at 10:00 a.m. via Zoom.

Adjournment
There being no further business to discuss, the chair adjourned the meeting at 3:43 p.m.

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