



SHARE Membership Meeting

Thursday, November 7, 2019 at 1:00 p.m.
Keller Convention Center
1202 North Keller Drive, Effingham, Illinois 62401
(217) 347-5115

Minutes

Call Meeting to Order and Roll Call: Called to order by Scott Drone-Silvers at 3:50 p.m.

Kit & Kaboodle Demo: Cassandra Thompson presented a demo of the new Kit & Kaboodle program, including the new SHARE KitKeeper software.

SHARE Report: Cassandra Thompson gave a report of the SHARE program, which included some of last year's successes, including the new SHARE logo, new transitional members, and two major SHARE upgrades, which included the JetPay upgrade. Another success included advocacy efforts that included year-to-date savings reports for members. Libraries were able to share those numbers with their communities and some received positive media attention. Another advocacy effort included information to members about challenges in ebook ordering, including the recent Macmillan embargo.

IHLS Report: Ellen Popit gave the IHLS report, including upcoming networking events. She also updated members about upcoming initiatives for trustee trainings.

New Business:

- **Committee Reports:**
 - *Circulation & Resource Sharing Committee:* Esther Curry gave a report on ongoing discussions about on-order holds requests and auto-renewals. There are no changes at this time. She also discussed confidentiality of patron records on publicly accessible hold shelves.
 - *Bibliographic and Cataloging Standards Committee:* Jacob Pahde gave a report, stating that the committee has not met recently. He stated that the next meeting will be in November, and to contact him with any questions or items to discuss.
 - *Finance & Policy Committee:* Jill Pifer gave a report on recommendations from the Finance & Policy Committee, including a change to the policy to establish or change share policies, where minor changes that do not change the intent or spirit of the policy can be determined at the committee level. Another proposal is a tiered voting system where items up for vote that only affect cataloging libraries or cloudLibrary participants will only require a quorum of those members. Additional

- proposals for a change to the eResource scale and a change and increase to the SHARE fee scale will be discussed later in the membership meeting.
- *eResource Committee*: Ryan Johnson gave a committee report on the change to cloudLibrary fee scale. Additional items included the success of the pay-per-use eAudio program, which was a very good return on our investment, as well as the new option to add additional collection development funds for cloudLibrary purchases. One item for discussion is to activate reading history in the cloudLibrary platform.
 - **SHARE Fee Increase**: Cassandra Thompson discussed a change and increase to the SHARE fee scale, including the necessity of the increase and some common concerns about the increase. The SHARE Finance and Policy committee recommended this increase because the SHARE program is projected to have higher expenditures than revenues in FY21. Right now, SHARE operates on a very narrow margin of about 2 percent, with more common practice to operate with an administrative cushion of about 5 percent in the event of unexpected expenditures or decreased revenues. This cushion is especially important since our largest bills are due at the beginning of the fiscal year before member payments are received. She stated that the committee also understood that members were concerned due to minimum wage changes and the upcoming census, but that there is never a good time to increase fees. She addressed another common question about why fees would be raised all at once versus over a stepped increase. The committee determined that a one-time increase for three years would be preferable rather than asking for additional increases every year, so that libraries would know their rate and what to budget for. With a set percentage increase, the majority of libraries would actually end up paying more overall, so this method was actually more cost effective for the greatest number of members. Many members asked if this increase was reasonable and Cassandra Thompson provided additional materials including the FY20 SHARE budget, the IHLS Salary Scale, and a comparison between SHARE and other consortia, in a document called SHARE – A Great Value. Additional items included fee estimates and comparisons between the current and proposed scales. These items, including a detailed background, will be made available to members on the SHARE website before the upcoming vote. The vote will be announced via email blast under the SHARE Official Business channel.

Adjournment: Marian Albers made a motion to adjourn and was seconded. The meeting adjourned at 4:50 p.m.