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Illinois Heartland Library System

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### **SHARE Bibliographic and Cataloging Standards Committee**

Friday, January 17, 2020, at 10:00 a.m.

Illinois Heartland Library System  
6725 Goshen Road, Edwardsville, Illinois 62025  
618/656-3216

Zoom meeting: <https://zoom.us/j/278543923>

Or Conference call 800-444-2801, code 5714087

### **Minutes**

**Call meeting to order and roll call:** The meeting was called to order at 10:00 a.m.

In attendance—Gwen Bumpers, Emily Drone, Lauren Erwin, Linda Johnson, Jacob Pahde, Donna Schaal, Sandy West, and Carol Ziese.

Also in attendance—Vince Andrzejewski, Jane Bradbury, Robert Brady, Edie Elliott, Connie Kisner, Gayle Lane, Jennifer Merriman, Liz Perkins, Don Pippin, Dena Porter, Cheri Schuler-Faust, Shelley Stone, and Joy Zimmerman.

**Approval of Minutes of November 22, 2019 meeting:** The minutes were approved on a motion made by Sandy West and seconded by Donna Schaal. All ayes; no nays; motion passed.

#### **LLSAP Update:**

We will be scheduling interviews later this month for the open SHARE Manager for Administrative Services position.

The RBDigital users group will be meeting to discuss expansion to an audio unlimited package. Many barcoding, cataloging, and circulation classes have been scheduled in the coming months.

There are several upcoming legislative events.

#### **Old Business:**

- **Draft local policy for records without ISBD punctuation:** The committee reviewed a proposed local policy for retaining ISBD punctuation in Polaris records. The draft will be posted for member comment.

#### **Illinois Heartland Library System**

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- **Draft revision to current policy *Attaching to set vs individual records for multipart audiovisual material*:** The committee reviewed the draft revision and some changes were made. As a minor revision to the current policy, membership vote is not required. The revised document will be posted to the SHARE website.

**New business:**

- **Discussion on deletion of the lcgft term *Informational works*:** The committee decided to add the lcgft term *Informational works* to the list of generic lcgft terms to be deleted in the current policy *Use of genre terms*. As a minor revision to the current policy, membership vote is not required. The revised document will be posted to the SHARE website.

**Other business:** None

**Public Comment:** None

**Announcements:** Jacob welcomed Linda Johnson of Marion Carnegie Library as a new member of the Bibliographic and Cataloging Standards Committee.

**Next meeting:** The next meeting will be Friday, April 17, 2020, at 10:00 a.m. via Zoom.

**Adjournment:** The meeting adjourned at 10:26 a.m. on a motion made by Sandy West and seconded by Lauren Erwin. All ayes; no nays; meeting adjourned.