

SHARE Bibliographic and Cataloging Standards Committee

Friday, July 20, 2018 at 10:00 am

Illinois Heartland Library System
6725 Goshen Road, Edwardsville, Illinois 62025
618/656-3216

Zoom meeting: <https://zoom.us/j/535450330>

Or Conference call 800-444-2801, code 5714087

Minutes

Call meeting to order and roll call: The meeting was called to order at 10:09 am.

In attendance—Gwen Bumpers, Emily Drone, Jacob Pahde, Dena Porter, Donna Schaal, Sandy West, and Carol Ziese

Also in attendance—Ian Anderson, Vince Andrzejewski, Joan Bauer, Edie Elliott, Liz Perkins, and Cheri Schuler-Faust.

Approval of Minutes of May 18, 2018 meeting: The minutes were approved on a motion made by Dena Porter and seconded by Donna Schaal. All ayes; no nays; motion passed.

LLSAP Update:

The next SHARE membership meeting will be Thursday, September 27, after IHLS Member Day, at the Thelma Keller Convention Center in Effingham.

Wayne City Kissner Public Library has gone live. Nokomis Public Library and Girard Township Library are next on the schedule.

The next SHARE Executive Council meeting is Friday, July 20.

Old Business: None

New Business:

- Request to reduce the number of cataloging CE hours required for catalogers at special libraries: The librarian making the request felt that it was difficult to obtain the required 15 hours of CE when a librarian is the only staff member in the library and has many duties. Also, the librarian felt that training offered in the catalogers training session often did not pertain to the type of material in a special library collection.

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After discussion, it was decided not to change the current policy on the required number of cataloging CE hours. Since many libraries have the same issue with staff members who have limited time and wear many hats, it was decided that the number of required CE hours should be the same for all. Also, it was discussed that in addition to cataloging training provided by SHARE and the CMC, other external sources are available, such as YouTube videos on cataloging topics, OCLC's AskQC sessions, self-study, etc.

Jacob will send a response to the cataloger who requested the change in policy.

- Discussion on cataloging standard *Wording of General Material Designation (gmd)*: The current standard referred catalogers to a paragraph in AACR2 for a list of GMDs. Many libraries do not maintain a copy of AACR2, and the continued use of GMDs is a SHARE local decision, since they are not used in RDA.

It was decided to revise the standard to provide a list of GMDs to be used in Polaris records. Since this is a revision to a current standard, it does not require membership vote. The standard will be updated and posted to the SHARE website.

Other business: None

Public Comment: None

Announcements: None

Next meeting: The next meeting will be Friday, September 21, 2018, at 10:00 AM via Zoom.

Adjournment: The meeting adjourned at 10:54 am on a motion made by Sandy West and seconded by Gwen Bumpers. All ayes; no nays; meeting adjourned.