SHARE Bibliographic and Cataloging Standards Committee
Friday, July 21, 2017 at 10:00 am
Illinois Heartland Library System
6725 Goshen Road, Edwardsville, Illinois 62025
618/656-3216

Zoom meeting: https://zoom.us/j/535450330

Or Conference call 800-444-2801, code 5714087

Minutes

Call meeting to order and roll call: The meeting was called to order at 10:00am
In attendance—Dianne Bland, Gwen Bumpers, Emily Drone, Jacob Pahde, Dena Porter, Donna Schaal, Carol Ziese

Absent—Lauren Erwin, Sandy West
Also in attendance—Joan Bauer, Cheri Schuler-Faust, and Liz Perkins

Approval of Minutes of July 25, 2016 meeting: Corrections to the minutes: Ziese is misspelled, Also SHARE is duplicated in section D, 1. The minutes with corrections were approved on a motion made by Dianne Bland, and seconded by Gwen Bumpers. All ayes; no nays; motion passed.

LLSAP Update: IHLS Staff Day was July 20, and staff enjoyed the speaker. Little steps that are easily implemented. Staff continue to work with transitional libraries, with Kinmundy Public Library going live this week.

Old Business:

- Proposed revision to current cataloging standard – Paperbacks vs hardbacks on the same record: Committee approved standard as re-written, with motion by Carol Ziese and seconded by Emily Drone.

New Business:

- Request for new local subject headings:

- Nintendo 3DS video games: discussion included why to have this particular game when not used for other games as specific. Use of the edition statement was also noted. Would like further information from requester and SHARE staff.
- Fidget spinner (Toy): committee was split of the usefulness, as many felt this was a fad and could be noted in a note field. Recommendation to ask the Circulation Committee for comment.
- Discussion on the upgrading of existing Polaris records to RDA: Carol Ziese asked if bibliographic records already in the system had to be upgraded to RDA. Joan Bauer explained that was not the intent, as there were plans to eventually have the 1.8 million records upgraded to RDA hybrid status by a company such as TMQ or LTI. As of July 1, all bibliographic records imported into Polaris should meet RDA guidelines.
- Discussion on consequences for bringing non-RDA records into the database after July 1: Joan Bauer explained that the Problems Resolution is already established and used for situations when catalogers are not meeting national and local standards for the records that they import. Process is for SHARE Bibliographic Services manager to send an email explaining the issue. If no response or continual violations, permissions will be changed until further training is provided. Bibliographic records were checked the first two weeks of July and very few did not meet RDA guidelines. 5 emails were sent, and all but one corrected. One cataloger has retired, not wishing to learn the RDA guidelines.
- On order records: Discussion concerning the continual incorrect merging of on order records for rental vs non rental was had. Staff will cover at a Cataloger's Training session, hoping to help alleviate some of the issues.
- Discussion on retention/deletion of MARC tag 386: Joan Bauer shared the example that was provided by Julia Ellis, showing the use of 386 tag. Staff recommends removing the 386. Tag will be added to the import profile to remove.

Public Comment: none

Announcements: none

Next meeting: Next meeting will be September 15 at 10:00am via Zoom.

Adjournment: The meeting adjourned at 10:57am on a motion made by Dena Porter, and seconded by Dianne Bland. All ayes; no nays; meeting adjourned.