

**Minutes of the SHARE Bibliographic and Cataloging Standards Committee  
meeting**

**Friday, May 19, 2017, 10 AM**

**Meeting to be conducted using Zoom: <https://zoom.us/j/278543923>  
or by conference call at (800) 444-2801, conference code 5714087**

***Attendees (includes committee members and observers):*** Vince Andrzejewski, IHLS-Edwardsville; Joan Bauer, IHLS-Champaign; Dianne Bland, Tolono PLD; Gwen Bumpers, Edwardsville PL; Edie Elliott, IHLS-Edwardsville; Lauren Erwin, Hayner PLD; Jacob Pahde, Rochester PL; Liz Perkins, IHLS-Champaign; Bobbi Perryman, Vespasian Warner PLD; Cheri Schuler-Faust, IHLS-Edwardsville; Shelley Stone, IHLS-Carbondale; Sandy West, Rend Lake College; Carol Zeise, Decatur PL

**I.Call meeting to order**

Chair Bobbi Perryman called the meeting to order at 10:00 AM.

**II.Approve minutes of the January 20, 2017 meeting**

A motion was made by Jacob Pahde, seconded by Lauren Erwin, to approve the minutes of the January 20, 2017, meeting. The motion carried by voice vote.

**III.LLSAP update**

Chris Dawdy, SHARE Director, is retiring effective September 1, 2017. The plan is to complete the hiring process for the new director in August to allow some overlap with Chris.

Chris Dawdy and Ellen Popit have been visiting libraries who are eligible to join SHARE under the WalMart grant.

We are still working with transitional libraries who are joining SHARE under the Dream Grant.

**Illinois Heartland Library System**

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#### **IV. New Business**

##### **A. Nominations for Chair**

Chair Bobbi Perryman opened the floor for nominations for the new Chair of the SHARE Bibliographic and Cataloging Standards Committee.

Sandy West nominated Jacob Pahde for the Chair position. The nomination was seconded by Lauren Erwin.

Jacob Pahde accepted the nomination. No other nominations were received. The election was approved by voice vote.

Jacob will take over the Chair position effective July 1, 2017, for a 2-year term. The Chair of the SHARE Bibliographic and Cataloging Standards Committee is also a member of the SHARE Executive Council.

Jacob thanked Bobbi for her hard work as chair of the committee. Bobbi thanked the committee members and SHARE staff. Bobbi will stay on the committee if there are no volunteers for the open positions.

##### **B. Review SHARE local decisions for RDA implementation**

In anticipation of the implementation of RDA cataloging on July 1, the group reviewed SHARE local decisions in cases where RDA provides options. In most cases, the local decisions were accepted with two changes:

It was decided to establish a local policy to record performers rather than composers as creators in 1XX fields in records for popular music sound recordings.

It was also decided to revise the current local decision in cases where the copyright date is used as an implied publication date. In these cases the copyright date should be recorded in addition to the implied publication date to show the source of the implied publication date and facilitate matching. Previous policy made the recording of the copyright date optional.

### **C.Discussion on carryover of FY2017 cataloging CE hours to FY2018**

The group discussed requests that have been received to allow cataloging CE hours above the required 15 hours to be carried over to the next fiscal year.

It was decided not to allow carryover, due to the frequent changes to cataloging rules with the implementation of RDA, and the additional staff time that would be required for tracking. The current requirement for obtaining 15 hours of cataloging-related continuing education within the timeframe of the fiscal year (July 1 – June 30) will remain in effect.

### **D.Requests for new local subject headings**

#### **1.LGBTQ**

Approval of this heading would require an exception to the current SHARE cataloging standard, which states that a local subject heading will not be approved if an LCSH is already established. LGBTQ people is a see reference in the subject authority record for the subject Sexual minorities.

It was decided not to approve this exception to the current standard. It will be recommended that appropriate notes be added to the bibliographic record to facilitate keyword searching.

#### **2.Finger puppets**

The group approved this heading, which will be added to the list of approved local subject headings.

### **E.Edition statements**

#### **1.Proposed addition to current SHARE cataloging standard on edition statements for Blu-ray discs and DVDs**

The group approved a revision to the current cataloging standard to add *[4K Ultra HD Blu-ray]* to the list of edition statements in the current standard.

The standard will be revised and posted to the SHARE website. Since this is a revision to a current standard, vote by the membership is not required.

## **2.Edition statements for hardback and paperback edition on the same bibliographic record**

The group approved a revision to the current cataloging standard for paperbacks and hardbacks on the same record to allow both the paperback and hardback edition statements to be recorded in a 250, in cases where the books otherwise meet the criteria for being attached to the same record in Polaris. A new record will not be required.

A proposed revision to the standard will be brought to the next meeting.

## **3.Other edition statements**

The group discussed the authority record for Center Point large print edition. The authority record indicates this phrase may be recorded as a quoted note in some instances, but is not to be used as an edition statement.

It was decided not to delete this statement if it appears in a MARC tag 250, but it is not necessary to add.

## **F.Use of MARC tag 506 in Polaris records**

After discussion, it was decided that MARC tag 506 (Restrictions on access note) does not need to be retained in Polaris records. The import profile will be updated to add tag 506 to the list of fields to be stripped out of records coming in to Polaris.

## **G.Limiting/customizing searching in the PAC—audiobooks**

The group discussed a possible revision of PAC settings as they relate to searching for audiobooks. In the current setting, a search that is limited by audiobook will bring up audiobooks on CD or cassette, but also books with CDs, books with cassettes, and ebooks.

It was decided to retain the current PAC settings and make staff aware through training sessions, etc.

## **H.Discussion on local practice for multi-part audiobooks**

The group discussed whether a revision is needed to the current standard on attaching to set vs individual records for multi-part audiovisual material

to include specific language on multi-part audiobooks. It was decided the current wording is sufficient and no revision is needed.

**VI.Public comment** – None.

**VII.Adjourn**

A motion to adjourn was made by Sandy West, seconded by Gwen Bumpers. The motion carried by voice vote and the meeting adjourned at 10:56 AM.

The next meeting is scheduled for Friday, July 21, 2017.