

**SHARE Bibliographic and Cataloging Standards Committee**

Friday, May 17, 2019 at 10:00 a.m.

Illinois Heartland Library System  
6725 Goshen Road, Edwardsville, Illinois 62025  
618/656-3216

Zoom meeting: <https://zoom.us/j/535450330>

Or Conference call 800-444-2801, code 5714087

**Minutes**

**Call meeting to order and roll call:** The meeting was called to order at 10:00 a.m.

In attendance—Gwen Bumpers, Tammy Caputo, Lauren Erwin, Jacob Pahde, Donna Schaal, and Carol Ziese.

Also in attendance—Ian Anderson, Robert Brady, Edie Elliott, Linda Johnson, and Shelley Stone.

**Approval of Minutes of March 15, 2019 meeting:** The minutes were approved on a motion made by Carol Zeise and seconded by Lauren Erwin. All ayes; no nays; motion passed.

**LLSAP Update:**

A new SHARE logo has been approved. You'll be seeing it on the newsletter, training material, etc. soon.

Shelley has started the series of cataloging classes in Marion. Edie just finished the series in Effingham. The next series will be offered in Edwardsville starting in July.

Several new barcoding and circulation classes have been added in June, July, and August.

**Old Business:**

- **Discussion on local practice on multiple 264 fields for copyright dates—update on PAC customization for display of subfield 3:** Shelley and Edie will compile a list of MARC tags to be customized to display subfield 3. When that is done, we can further the discussion on a policy for retention of multiple 264 fields for copyright dates.
- **Discussion on local policy on deletion of item records with a Circulation Status of Withdrawn:** Shelley has been in contact with several libraries that use this status for various reasons as part of their workflow. It was decided that a policy is not required. Shelley will work with libraries that have item records in a Withdrawn status for an

*Illinois Heartland Library System*

1840 Innovation Drive, Carbondale, IL 62903 • 618.985.3711  
1704 West Interstate Drive, Champaign, IL 61822 • 217.352.0047  
6725 Goshen Road, Edwardsville, IL 62025 • 618.656.3216  
[www.illinoisheartland.org](http://www.illinoisheartland.org) • 618.656.9401 Fax

extended period to see if they can be deleted. Some of these records may have migrated in from the legacy systems.

**New business:**

- **Nominations for committee chair:** Jacob Pahde's first term as Chair will end on July 1, 2019. Jacob has volunteered to continue as chair for a second term. The nomination was approved on a motion by Donna Schaal, seconded by Gwen Bumpers. All ayes; no nays; motion passed.
- **Proposed revision to standard on Playaway View to include other preloaded video players:** The committee reviewed a draft revision of the current standard for cataloging Playaway Views to make it more general to include other brands of preloaded video players, such as the GoChip Beam. The proposed revision was approved. As a revision to a current standard, membership vote is not required. The revised standard will be posted to the SHARE website.
- **New local subject heading: GoChip Beam (Preloaded video player):** The committee approved a new local subject heading for the GoChip Beam. As a minor revision to the current list of approved local subject headings, membership vote is not required. The revised list will be posted to the SHARE website.

**Other business:** The group discussed possible options for helping patrons search for home schooling material, including subject headings and/or keywords.

**Public Comment:** None

**Announcements:** Jacob announced that the SHARE Executive Council has changed the schedule of its meetings and will now be meeting in the alternate months from the Bibliographic and Cataloging Standards Committee meetings.

**Next meeting:** The next meeting will be Friday, July 19, 2019, at 10:00 a.m. via Zoom.

**Adjournment:** The meeting adjourned at 10:31 a.m. on a motion made by Donna Schaal and seconded by Gwen Bumpers. All ayes; no nays; meeting adjourned.