

SHARE Executive Council Meeting

Thursday, September 1, 2016 at 2:30 pm

Illinois Heartland Library System

6725 Goshen Road

Edwardsville, Illinois 62025

618-656-3216

via Zoom at <https://zoom.us/j/677499638>

Or Via Conference call at (800) 444-2801, conference code 5714087

Minutes

Call meeting to order and roll call: The meeting was called to order at 2:32 pm by President Susan McKinney.

In attendance—April Becker, Scott Drone-Silvers, Sonya Johnson, Michael King, Susan McKinney, Annette Mills, Bobbi Perryman, Jill Pifer

Absent—Spencer Brayton, Rick Meyer, Shelly Varvil

Also in attendance—Ellen Popit, Traci Edwards, Chris Dawdy

Public Comment: none

Approval of minutes for 8/4/16: the minutes were approved, with one date correction, on a motion made by April Becker, and seconded by Jill Pifer. All ayes; no nays; motion passed.

Illinois Heartland Library System Report—Ellen Popit: we are gearing up for our second Members Matter meeting next Tuesday, September 6; only public library representatives have registered for the next Members Matter meeting, though Ellen is sending out reminders so that, hopefully, more library types will be represented; Phil Lenzini has agreed to provide a Library Law workshop at Case-Halstead Public Library in October; ESSA (*Every Student Succeeds* act) has language encouraging strong school libraries; ISLMA will be presenting a workshop about ESSA on September 24, 2016; no new news on the state budget; the Administrative, SHARE, and IT staff have moved to their new location at Carbondale, and delivery staff will be moving to Carbondale the weekend after Labor Day;

SHARE Staff Update

- SHARE Director--Chris Dawdy—FY17 member fees are being received by the Finance department; SHARE staff are adjusting to changes in duties, with two positions being vacated; Traci Edwards and Kim Sparks are acting as the School Liaisons; the Cloud Library circulation hit an all-time high in August, with 30,348 items checked out; staff and users have been pleased with the performance of Zoom for electronic meetings, and the SHARE room is set to accommodate up to 100 people; SHARE staff continue to work with transitional members, with several schools going live at the beginning of the school year;

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- Administrative Services--Traci Edwards—they have been very busy getting schools back online, since they have returned for the new year, and are updating their accounts and computers from the upgrade in July; they are continuing to add new information to the new SHARE website; the July 4 upgrade eliminated subscription reports (such as IPLAR reports), and staff are working on adding them back in; they are making changes in staff, as libraries add new staff members; the slowness issue that everyone was experiencing in the last couple of weeks appears to be resolved;
- Bibliographic Services—Joan Bauer—no report available.

SHARE Committee Updates

- Bibliographic Services & Cataloging Standards—Bobbi Perryman—the committee has not met since the last Executive Council meeting; will be meeting on September 16;
- Circulation & Resource Sharing—Michael King—the committee met last on August 11; they discussed policy for merging school patron records; discussed re-visiting the fine rates and who the fines should follow; at present, the fines are set to follow the patron's home library; discussed merging patrons for public libraries, and including first, middle, and last name; the next meeting is October 13;
- Fee/Finance/Policy Committee—Jill Pifer—the next meeting is September 8; Chris is working on a survey to submit to members to help determine priorities for staffing;
- eResource Committee—Scott Drone-Silvers—will meet on September 26; Scott will be meeting with the Circulation and Resource Sharing committee to get input from that committee on adding e-resources to the Polaris database, as he has met with the Bibliographic and Cataloging Standards committee;

Old Business

- Filling vacant seats on the Executive Council—with the change in the chair of the Circulation and Resource Sharing Committee, there is now an opening on the Executive Council for a representative from a library with a population from 10,000 to 49,999; committee members are encouraged to give Chris Dawdy the names of possible candidates; Chris will contact those individuals to find someone who is willing to serve on the Executive Council.
- Proposed SHARE Termination of Membership policy—after a brief discussion about the comments made to date on the posted draft policy, Bobbi Perryman made a motion to send the draft policy back to the Finance/Policy Committee for review and possible changes; Michael King seconded the motion; all ayes; no nays; motion passed.
- Other--none

New Business

- Other—since there will not be an IHLS Member Day in October this year, the Executive Council will consider scheduling the next SHARE membership meeting in early November, depending on

the need for approval of policy or procedures from the SHARE membership by the various committees.

Public Comment: none

Announcements: none

Next meeting: Thursday, October 6, 2016, at 2:30, using Zoom.

Adjournment: The meeting adjourned at 3:01 pm, on a motion made by Jill Pifer, and seconded by Scott Drone-Silvers; all ayes; no nays; motion passed.