

**Minutes of the SHARE Bibliographic and Cataloging Standards Committee meeting  
May 15, 2015, 10 AM**

**By vtel at Decatur Public Library, IHLS-Champaign, IHLS-DuQuoin, IHLS-Edwardsville,  
Illinois State Library  
or by conference call**

***Attendees (includes committee members and observers):*** Joan Bauer, IHLS-Champaign; Nick Bennyhoff, IHLS-Edwardsville; Gwen Bumpers, Edwardsville PL; Pat Burg, Illinois State Museum; Chris Dawdy, IHLS-Edwardsville; Scott Drone-Silvers, Lake Land College; Lauren Erwin, Hayner PLD; Edie Elliott, IHLS-Edwardsville; Steve Johnson, IHLS-DuQuoin; Bobbi Perryman, Vespasian Warner PLD; Carol Robinett, Decatur PL; Cheri Schuler-Faust, IHLS-Edwardsville; Shelley Stone, IHLS-DuQuoin; Sandy West, Rend Lake College

**I.Call meeting to order**

Chair Bobbi Perryman called the meeting to order at 10:20 am.

**II.Approve minutes of March 20, 2015 meeting and April 23, 2015 meeting**

A motion was made by Sandy West, seconded by Gwen Bumpers, to approve the minutes of the March 20, 2015. The motion carried by voice vote.

A motion was made by Sandy West, seconded by Lauren Erwin, to approve the minutes of the April 23, 2015 meeting. The motion carried by voice vote.

**III.LLSAP update**

Staff is working to correct the problems that some libraries are still experiencing with printing from Polaris.

Work is continuing with new SHARE member libraries. Dieterich HS, Brighton North Elementary, and Doyle PL have recently gone live, and others are scheduled for August. Barcoding SWAT teams are working with several libraries.

The SHARE membership vote for the fee structure, executive council positions, and best practices is complete. Staff is in the process of sending out Memorandums of Understanding with current fees and bibliographic services status.

#### **IV. Old business**

##### **A. Proposed policy on cataloging video games—review revision**

This is being tabled until the June meeting to allow the committee to review the draft best practice on cataloging video games recently released by OLAC.

##### **B. Proposed policy for cataloging of Playaway Views—review member comments**

Member comments were reviewed, and no revisions were made. The draft policy will now be added as a best practice and will be added to the list for the next membership vote.

#### **V. New business**

##### **A. Draft policy for attaching to multi-volume sets vs individual records**

The draft was reviewed and will be posted for member comment.

##### **B. Loading records for electronic resources—status of committee**

A proposal for a SHARE sub-committee on e-resources is being submitted to the SHARE executive council at their June meeting.

##### **C. Approved local subject heading**

The subject heading Three-dimensional printers has been added to the list of approved local subject headings.

##### **D. Possible revision to standard on enumeration—review member comment**

The current standard will be revised to add an additional example and will be brought to the next meeting.

#### **VII. Public comment**

Scott Drone-Silver commented that the SHARE executive council will be looking for strong input from the cataloging and circulation perspectives on e-resources.

Scott Drone-Silvers also commented that the use of monograph vs serial records for some resources is confusing to patrons and staff, and recommends both reinforcement of current policies and that legacy records be edited to reflect current standards.

**VIII.Adjourn**

A motion to adjourn was made by Lauren Erwin, seconded by Sandy West. The motion passed by voice vote and the meeting adjourned at 10:47 am.

The next meeting is Friday, June 26, 2015.