

**Minutes of the SHARE Bibliographic and Cataloging Standards Committee meeting  
Friday, May 20, 2016, 10 AM**

**By vtel at Decatur Public Library, IHLS-Champaign, IHLS-DuQuoin, IHLS-Edwardsville,  
Illinois State Library  
or by conference call at (800) 444-2801, conference code 5714087**

**Attendees (includes committee members and observers):** Vince Andrzejewski, IHLS-Edwardsville; Joan Bauer, IHLS-Champaign; Nick Bennyhoff, IHLS-Edwardsville; Gwen Bumpers, Edwardsville PL; Chris Dawdy, IHLS-Edwardsville; Robert Edwards, Decatur PL; Edie Elliott, IHLS-Edwardsville; Lauren Erwin, Hayner PLD; Dianne Garrett, Tolono PLD; Steve Johnson, IHLS-DuQuoin; Jacob Pahde, Rochester PL; Liz Perkins, IHLS-Champaign; Bobbi Perryman, Vespasian Warner PLD; Carol Robinett, Decatur PL; Cheri Schuler-Faust, IHLS-Edwardsville; Sandy West, Rend Lake College

**I.Call meeting to order**

Chair Bobbi Perryman called the meeting to order at 10:14 AM.

**II.Approve minutes of March 18, 2016 meeting**

A motion was made by Sandy West, seconded by Jacob Pahde, to approve the minutes of the March 18, 2016, meeting, with corrections. The motion carried by voice vote.

**III.LLSAP update**

Dream Grant funds will be expended by June 30, 2016. Initial training has been completed with all of the initial group of transitional libraries. All have started barcoding their collections.

Votes are still being collected from the SHARE membership meeting. The meeting was well-attended, both in person and by vtel.

Classes on Dewey Decimal Classification have been scheduled in five locations.

**IV.Old business**

**A. RDA recommendations**

**a. Review member comments**

The group reviewed comments received from the membership and discussed how to incorporate RDA local decisions into the cataloging standards and best practices document. It was decided to revise the

current standard on RDA and hybrid records to include local decisions on RDA options. A draft revision will be brought to the next meeting.

**b. Continue working through options**

The group discussed RDA recommendations for options allowed in note fields and access points.

**V. New business**

**A. Discuss policy for adding screening versions of videos to collection**

It was decided to revise the current standard on the addition of advance reading copies to the collection to include advance screening copies of videos. A draft revision will be brought to the next meeting.

**B. Discuss policy for adding MARC tag 340 in large print and larger print records**

The group discussed whether to revise the current standard on cataloging large print and larger print records to include adding MARC tag 340. It was decided a revision to the standard is not required since this is common practice rather than a local decision. The addition of MARC tag 340 will be included in training on RDA records for large print and larger print material.

**C. Draft best practice for adding edition statement in records with accompanying material**

The group reviewed the draft revision to the standard. It was decided to add wording on deleting MARC tags 006 and/or 007 as needed to generate the correct format icon in the PAC. A revised draft will be brought to the next meeting.

**VI. Public comment--None**

**VII. Adjourn**

A motion to adjourn was made by Sandy West, seconded by Gwen Bumpers. The motion passed by voice vote and the meeting adjourned at 11:06 AM.

The next meeting is Friday, July 15, 2016.