

**Minutes of the SHARE Bibliographic and Cataloging Standards Committee  
meeting**

**Friday, September 16, 2016, 10 AM**

**Meeting to be conducted using Zoom: <https://zoom.us/j/531244137>  
or by conference call at (800) 444-2801, conference code 5714087**

***Attendees (includes committee members and observers):*** Vince Andrzejewski, IHLS-Edwardsville; Joan Bauer, IHLS-Champaign; Nick Bennyhoff, IHLS-Edwardsville; Dianne Bland, Tolono PLD; Gwen Bumpers, Edwardsville PL; Chris Dawdy, IHLS-Edwardsville; Edie Elliott, IHLS-Edwardsville; Lauren Erwin, Hayner PLD; Donna Halleran, Marion Carnegie Library; Jacob Pahde, Rochester PL; Liz Perkins, IHLS-Champaign; Bobbi Perryman, Vespasian Warner PLD; Jill Pifer, Fairview Heights PL; Dena Porter, Marion Carnegie Library; Cheri Schuler-Faust, IHLS-Edwardsville; Shelley Stone, IHLS-Carbondale; Sandy West, Rend Lake College; Diane Yeoman, Mason City PLD; Carol Zeise, Decatur PL

**I.Call meeting to order**

Chair Bobbi Perryman called the meeting to order at 10:00 AM.

**II.Approve minutes of July 15, 2016 meeting**

A motion was made by Sandy West, seconded by Gwen Bumpers, to approve the minutes of the July 15, 2016, meeting. The motion carried by voice vote.

**III.LLSAP update**

Initial training has been scheduled with the last of the transitional libraries joining SHARE under the Dream Grant. Once training has been done, SWAT teams will be scheduled and libraries will begin barcoding their collections.

Two responses requesting additional information have been received from RAILS libraries about the letter that was sent informing RAILS libraries that they are eligible to join SHARE.

Over 150 responses have been received to a survey that was sent to the SHARE membership on their level of satisfaction with SHARE services. Of the responses received, 95-96% were rated either Satisfied or Very

Satisfied. The survey is open until September 26, 2016.

#### **IV. Old business**

##### **A. Review draft revision to cataloging standard on RDA and hybrid records**

The group reviewed the draft revision. The revised standard will be posted to the Cataloging Standards page on the SHARE website. As a revision to an approved standard, vote by the membership is not required.

##### **B. Draft revision to best practice for local bibs**

The group reviewed the draft revision. The revised standard will be posted to the Cataloging Standards page on the SHARE website. As a revision to an approved standard, vote by the membership is not required.

##### **C. Draft revision to standard on retention of ISBNs**

The group reviewed this draft revision as well as a draft revision to a related standard, *Paperbacks and hardbacks on the same record*. Both revised standards will be posted to the Cataloging Standards page on the SHARE website. As revisions to approved standards, vote by the membership is not required.

##### **D. Draft best practice for library edition and regular edition of audiobooks on the same record**

The group reviewed the draft best practice. The draft will be posted for member comment and brought back to the next meeting.

##### **E. Cataloging considerations for e-resources**

Lauren Erwin and Joan Bauer discussed the work of the SHARE E-resources Committee and the types of e-resources that are being considered, including databases, ebooks, electronic serials, etc. Lauren and Joan also demonstrated various options for display and access to e-resources in the PAC. Issues for consideration from the cataloging standpoint will be given to the E-resources Committee as they move forward with their work on e-resources.

## **V. New business**

### **A. On order records for videos**

The group discussed a proposal to add a note to on-order records for videos that the library may receive a rental edition. There was discussion on whether a library can specify which edition they want in their ordering profile with a vendor. This will be added to the agenda for the next meeting and Carol Zeise will check with Midwest Tapes in the meantime.

### **B. Re-evaluation of cataloging standard for *Attaching to serial vs monograph records for serials other than periodicals***

The group discussed a possible revision to this standard to allow non-circulating copies to be attached to monograph records. A draft revision will be brought to the next meeting.

### **C. Cataloging standards review—which ones are useful, which ones don't add value**

The group discussed doing an overall review of cataloging standards at some point to identify those that may no longer be needed or do not improve service to patrons.

### **D. Possible revision to cataloging standards on use & retention of subject headings to clarify instructions on gsa/d headings**

A draft revision to this standard will be brought to the next meeting.

### **E. Local practice for music cataloging in RDA**

The group discussed a proposal to establish a local practice to change RDA records for popular music to record the performer as the creator in the 1XX field to make these records consistent with previous practice under AACR.

Before a decision is made to establish a local practice, Bobbi will ask for input from the SHARE Circulation Committee and bring it back to the next meeting.

### **F.Revision of certification requirements for new barcoders and catalogers**

The group discussed revising this standard to clarify the delivery method(s) for initial training of barcoders, and to change the wording of the paragraph on additional requirements.

A motion was made by Sandy West, seconded by Jacob Padhe, that initial training of barcoders will be done by SHARE staff, either in-person or online. The motion carried by voice vote.

A draft revision will be brought to the next meeting.

### **G.Use of MARC tag 340 in larger print records**

The group discussed whether to revise the current standard on cataloging larger print records to include the use of MARC tag 340. It was decided a revision to the standard is not required since this is common practice rather than a local decision. The use of MARC tag 340 will be included in training on RDA records for large print and larger print material.

### **VI.Public comment**

Comments were received from observers Robert Brady, Jill Pifer, Dena Porter, and Diane Yeoman.

### **VII.Adjourn**

A motion to adjourn was made by Jacob Pahde, seconded by Gwen Bumpers. The motion passed by voice vote and the meeting adjourned at 12:02 PM.

The next meeting is Friday, November 18, 2016.