

SHARE Bibliographic and Cataloging Standards Committee meeting

September 18, 2015, 10 AM

**By vtel at Decatur Public Library, IHLS-Champaign, IHLS-DuQuoin, IHLS-Edwardsville,
Illinois State Library
or by conference call**

Attendees (includes committee members and observers): Vince Andrzejewski, IHLS-Edwardsville; Joan Bauer, IHLS-Champaign; Gwen Bumpers, Edwardsville PL; Pat Burg, Illinois State Museum; Carolyn Clark, Fairview Heights PL; Chris Dawdy, IHLS-Edwardsville; Lauren Erwin, Hayner PLD; Edie Elliott, IHLS-Edwardsville; Bobbi Perryman, Vespasian Warner PLD; Cheri Schuler-Faust, IHLS-Edwardsville; Shelley Stone, IHLS-DuQuoin; Sandy West, Rend Lake College

I. Call meeting to order

Chair Bobbi Perryman called the meeting to order at 10:05 am.

II. Approve minutes of August 21, 2015 meeting

A motion was made by Gwen Bumpers, seconded by Sandy West, to approve the minutes of the August 21, 2015 meeting. The motion carried by voice vote.

III. LLSAP update

The update was given by Joan Bauer.

Friday, October 9 is IHLS Member Day, which will be held at St. Anthony Grade School in Effingham. There will also be a SHARE membership meeting in conjunction with Member Day.

Traci Edwards is working on making changes to the holds routing sequence.

Several new libraries went live in the past week.

SHARE staff has been working on Polaris connectivity problems.

IV. Old business

A. Gsafd vs lcgft terms for fiction

A survey was sent to the SHARE membership asking for a vote on retaining three gsafd genre terms for fiction now that most genre terms are now part of the lcgft. The three terms are: Christian fiction, Regency fiction, and Romantic suspense

fiction. The majority voted to continue using Christian fiction and discontinue the use of Regency fiction and Romantic suspense fiction.

B.Draft revision of cataloging standard for use of genre terms

The revision was reviewed and further changes were suggested. The revision will be reworked and brought back to the next meeting. A related draft revision to the current standard on the use and retention of subject headings was also reviewed and changes were suggested. This revision will also be brought back to the next meeting.

C.Draft revision of cataloging standard for graphic novels

The revision was reviewed and accepted. This is a revision to an approved cataloging standard so does not require a vote by the membership.

The SHARE cataloging standards and best practices document will be revised and posted to the SHARE website.

D.Implementation of RDA cataloging in SHARE—report of subcommittee

The proposed implementation date of RDA cataloging in SHARE is July 1, 2017. A formal written proposal for implementation will be presented to the SHARE Executive Council at their November meeting.

E.Discussion on retention of \$2 fast headings

Joan Bauer reported that we are not able to suppress display of \$2 fast headings in the PAC. For this reason, it was decided to continue the current practice of deleting these headings to prevent duplicate display of subject headings in the PAC.

F.Discussion on retention of sears subject headings

There was discussion on the possible use of sears subject headings and/or headings from other thesauri in Polaris records. It was decided to continue with the current standard on the use of subject headings.

G.Draft policy for Random House and Books on Tape audiobooks on the same record

A draft best practice was reviewed. It was decided not to add the best practice to the cataloging standards document, but to review general cataloging practice for cases of multiple publishers at a catalogers training session.

V. New business

A. Discussion on changing meeting schedule

A committee member requested the committee consider changing the meeting schedule to every other month. This was agreed, and the meetings will now be scheduled for January, March, May, July, September, and November.

B. Discussion on automatic deletion of item records with a Circulation Status of Lost

The SHARE Circulation Committee requested input from this committee on a proposal that SHARE staff implement procedures to automatically delete item records with a Circulation Status of Lost.

It was decided that it should be an individual library decision when to delete item records, but if possible allow libraries to request that the System delete item records for the library on a set schedule.

C. Discussion on changing subfield 4 to subfield e in 1XX and 7XX fields

Because the SHARE PAC does not have the capability to translate coded information in subfield 4 to text, it was decided to establish a local practice to use subfield e with a relator term in Polaris records instead of subfield 4.

A proposed best practice will be brought to the next meeting.

D. Local decisions to be made on RDA options

A document was provided to the committee outlining areas in RDA that provide options for local practice, with recommendations. The document was prepared by Lynnette Fields of the Lovejoy Library, Southern Illinois University Edwardsville.

It was decided to split the discussion of the recommendations over several meetings.

VI. Public comment

Chris Dawdy requested volunteers for a panel discussion on RDA at IHLS Member Day. Shelley Stone volunteered, and others were asked to contact Chris if they were interested.

VII. Adjourn

A motion to adjourn was made by Sandy West, seconded by Lauren Erwin. The motion passed by voice vote and the meeting adjourned at 10:59 am.

The next meeting is Friday, November 13, 2015.