

SHARE Circulation and Resource Sharing Committee

Thursday, December 10, 2015, 2015 at 10 am

IHLS Edwardsville, 6725 Goshen Road, Edwardsville, IL 62025 (618) 656-3216

Via Skype for Business

Via Conference call at (800) 444-2801, conference code 3892694

Minutes

Call to order – Esther Curry, Chair, called the meeting to order at 10:03 am.

Roll call—In attendance: Esther Curry, Robert Edwards, Virginia Erickson, Michael King, Susan McKinney, Paula Tretter, Sandy West, Diane Yeoman.

Absent: Rachel Beilby, Janet Cler, Mary Cordes, Felicia Murray, Jennifer Slack

Also in attendance: Traci Edwards, SHARE Manager for Administrative Services; Joe DeVillez, SHARE Circulation and Resource Sharing Specialist; Lesley Zavediuk, SHARE Circulation and Resource Sharing Specialist; Chris Dawdy, SHARE Director

Approval of October 15, 2015 minutes—the minutes were approved on a motion made by Susan McKinney, and seconded by Virginia Erickson; all ayes; no nays; motion passed.

Old Business

- Common Loan periods—discussed information about the survey that was completed, along with current loan periods used in Polaris; Susan recommended that this information be shared with all members as an informational item in the next SHARE newsletter;
- Update on Procedures—reviewed the draft Operational Guidelines document; will continue review and discussion at the next meeting; need to consider adding information on overdue item management suggestions, conflict resolution, and the recommendations that the subcommittee made several months ago; as committee members review the document, if they have suggestions or comments, they should send those to Chris Dawdy; Virginia Erickson made a motion to table the discussion; Susan McKinney seconded the motion; all ayes; no nays; motion passed.
- Update on web access to SHARE Policies/Best Practices—at some point in the near future, this SHARE Operational Guideline will be posted in a way that will be easy for members to find on the SHARE website, and the document will be searchable.
- Other—Traci has made the changes to mask all other patrons from Scott Air Force Base's view of the staff side of Polaris, and is working on masking Scott Air Force Base's patrons from everyone else.

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New Business

- Request from Bib Services for input on 2 issues
 - Subfield e in 100 and 700 field: RDA suggests adding subfield e to all names. For example, 100 Austen, Jane, 1775-1817 #e author; Collins, Misha #e actor. The Bibliographic and Cataloging Standards committee is trying to decide if they are going to require catalogers to add subfield e's, if they might cause problems in searching; if they're useful, if anyone other than catalogers even notice them, etc. – the consensus of the circulation and resource sharing committee is to add subfield e to all names.
 - Subfield h in the 245 field: LC no longer uses GMDs and OCLC will begin stripping them out of all records in March. The Bibliographic and Cataloging Standards committee is going to ask the membership if they want catalogers to continue to add GMDs after OCLC begins stripping them out. Before they ask the membership, they would like Circ input—the consensus of the circulation and resource sharing committee is to watch the impact of OCLC's action of removing the GMD's on patron's abilities to search as they occur in those records that have been changed before making a decision to remove that field.

Other--none

Adjournment—the meeting adjourned at 11:06, on a motion made by Susan McKinney, and seconded by Virginia Erickson; all ayes; no nays; motion passed.

Next meeting: February 11, 2016, 10:00 am to 2:00 pm