

SHARE Circulation and Resource Sharing Committee

Thursday, February 9, 2017 at 10 am

IHLS Edwardsville, 6725 Goshen Road, Edwardsville, IL 62025 (618) 656-3216

Via Zoom.us -- <https://zoom.us/j/466329229>

Minutes

Call to order: The meeting was called to order by Esther Curry, substituting for Michael King, at 10:02. In attendance—Esther Curry, Janet Cler, Mary Cordes, Robert Edwards, Virginia Erickson, Susan McKinney, Paula Tretter, Sandy West, Diane Yeoman
Absent-- Rachel Beilby, Michael King, Felicia Murray, Jennifer Slack,
Also in attendance—Chris Dawdy, Tracie Edwards, Lesley Zavediuk, Sue Pearson, Lacey Wright (Barclay Public Library District)

Approval of minutes for 12/8/16 meeting: The minutes were approved on a motion made by Susan McKinney, and seconded by Virginia Erickson. All ayes; no nays; motion passed.

Old Business

- Required classes for Circulation staff—Circulation and Resource Sharing staff continue to work on the Basic and Advanced Circ classes to post on the SHARE website; the consensus of the committee is to continue monitoring progress of development of training videos at monthly meetings;
- Common loan rules—the response to requests to modify loan rules for DVD's has been positive; library staff are using the DVD list posted on the SHARE website;
- Results of Membership vote—84.07% of the respondents to the voting survey voted in favor of continuing the follow the fine rates for the patron branch; 4.4% voted in favor of following the transacting branch fine rates; 6.04% voted in favor of following the lending branch fine rates; 5.49% voted in favor of following the item assigned branch fine rates; as per recommendation at a previous meeting, this decision will be followed for a minimum of two years.
- Other—discussed procedure for lost books

New Business

- Member Library questions:
 - Is it okay to have more than one public library card? For example, what if you have a library card for the public library where you live, and one for the public library where you work?—The consensus of the committee is to request additional information from the Illinois State Library.
- Other—Procedure for dealing with lost books—the consensus of the committee is that a reminder should be sent to libraries in the next SHARE newsletter;

Illinois Heartland Library System

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Public Comment—Lacey Wright, Barclay Public Library District, expressed concern about the policy regarding not renewing an ILL item without permission from the owning library. Lacey requested placing an exception clause in the procedure to meet the needs of special library circumstances or programs, such as book clubs or school reading units. She also suggested that a list be posted on the SHARE website of libraries that do not object to renewals for these special situations.

Susan McKinney made a motion to conduct a survey of member libraries: *Is your library willing to allow other libraries to change due dates for organized book clubs, homebound support services, or curriculum support services without additional contact with you?* Janet Cler seconded the motion; 8 ayes; 1 nay; motion passed. The SHARE Director will conduct the survey, contacting libraries that do not respond to the survey. The results will be posted on the SHARE website, so that libraries can consult the list as needed.

Next meeting: April 13, 2017 at 10 am via Zoom

Adjournment: The meeting adjourned at 11:06 on a motion made by Susan McKinney, and seconded by Mary Cordes. All ayes; no nays; meeting adjourned.