



**SHARE Executive Council Meeting
November 14, 2012 at 10:00am
C. E. Brehm in Mt. Vernon, IL**

Board Members present : Esther Curry, Robert Edwards for Lee Ann Fisher, Annette Mills, Joan Rhoades, Debra Sherrick, Diane Steele, Sandy West, Diane Yeoman, Kim Keller, Sarah Isaac

Board Member Absent: Alayna Davies-Smith

Others Present: Leslie Bednar, Michelle Ralston, Traci Edwards, Chris Dawdy, Ellen Popit, Joan Bauer, Ryan Franklin.

Meeting was called to order by Diane Steele at 10:00.

Approval of minutes: Minutes were corrected in 2 places: Diane Steele made the motion to approve billing, and extra word was removed in the report of meeting with Dan Wiseman. Joan Rhoades made motion to accept correct minutes and Annette Mills second. Motion carried.

IHLS: Ellen Popit announced that IHLS will have a new staff person, Rose Mary Barczewski as Chief Fiscal Officer. IHLS received funding for fiscal year 2014 at \$1.4 million – slightly shy of full funding. Staff is working on formal response to Per Capita Grant. Polaris Training for LLSAP staff. WebJunction staff and Ellen manned booths at ISMLA and ILA conferences. Delivery is looking at optimizing routes, so there may be some changes. Facilities is working on a timeline for decision making for the four facilities. Trustee month on WebJunction.

SHARE Administration: Traci Edwards reported staff attended training. Permissions are very very important. Still working mapping. 107 SHARE order forms have been returned. 50% have chosen fees and equipment combo. Some just did hardware. Diane commented on the nice way it went out.

OPAC: Michelle Ralston indicated that the committee will be meeting soon. She showed a preview of the SHARE PAC. She is working on 3 generic type banners for libraries. Also added new book carousel.

SHARE Bibliographic Services: Joan Bauer discussed that the data team has been meeting weekly with Polaris concerning data merge. We have concerns with duplicates, serials. There will be lots of cleanup to do. Trainer at the Champaign office was cataloger and provided lots of tips. There is a committee meeting this Friday to start discussing policy. New newsletter will be going out soon with further information learned from Polaris training. Question about Z3950 and why not in Polaris – Joan explained that there is a need for consistency and best practices. Polaris does not recommend Z3950 for our size of consortium, especially at the start. Question about mapping issues – Joan indicated that there will be procedures for reporting that.

SHARE Staff Services: Drawing for a door prize was done by Chris Dawdy and Joan Rhoades won. Chris discussed training last week. She has scheduled 12-15 for quick circ and off-line circ in January. Some

libraries have already asked for training on their staff development day and Chris has those already scheduled. Train the trainer model – hope to have some in December. Chris is working on handouts like collection of commonly used terms and abbreviations. Had signs to be patient and bear with us. Provided update on T-shirts – orders and donations (\$2000).

Old Business: none

New Business

1. **SHARE Circulation Vote** Leslie Bednar explained issue: Member libraries selected transacting library to determine loan rule. Member library has challenged policy stating policy erases the local library's decision on how long a book can go out, which is a tenet of Illinet Interlibrary Loan Code. Also in conflict with IHLS Resource Sharing Policy. In memo, Leslie lays out how it applies in other consortia. Discussion followed. Question – how had legacies been operating against the law all these years? ISL never saw the issue before. Joan Rhoades commented that library patrons will start by passing libraries that loan for only 3 days and order only from 2 week libraries. Esther Curry ask does this open up the issue of making sure fines go to libraries. Discussion about Scope section: Ellen Popit indicated that in phone call ISL said that that piece is not to supersede the code. Code may be updated but no timeline set. Question asked who is on ILL Code Board, and Leslie indicated she will find out. Diane Steele will include this discussion in IHLS Board report. Diane Steele indicated the need to address letter to ILL Board so that we state our view. It was stressed that every example mentioned concerning how it affects libraries could be seen from opposite point of view. Contact Diane Steele if you wish to help write letter.
2. **Credits:** Due at end of month. 289 pieces of mail went out.
3. **Overdrive:** Esther Curry provided overview of topic and discussions that have been had with Overdrive. Are we going to merge legacy Overdrive consortia? We were told by Overdrive this was possible since we are not all on same platform. Now, though we will be on same platform, the company is not willing to work with us. Consortia need to check contract about who actually owns titles since this does play a factor in decision. Douglas County, Colorado Model for Ebooks – can we implement this type of model across the state of IL? We have meeting on Friday and then we might establish ad hoc committee. Ryan Franklin would be willing to help.
4. **Other Business:** Diane Yeoman - letter from state library – things we need answers to, as we create SHARE, is there a directive anywhere about what happens to money in future if SHARE dissolves? Drafting policies – member understanding? Need to arrange meeting with ISL before we start drafting policies and member understandings – let's be proactive. Leslie will ask that ISL for a meeting.

Announcements: Per capita was paid to schools and public libraries.

Next meeting: January 9 at 10am in IHLS Edwardsville Office.

Adjourn: Diane Yeoman made motion to adjourn and Joan Rhoades seconded. Meeting adjourned at 12:40.