

SHARE Policy and Fees Committee Meeting Minutes

Friday, March 7, 2014 at 12:00pm

Helen Matthes Public Library

100 East Market Avenue, Effingham, IL 62401-3472 217-342-2464

1. Meeting called to order at 12:14pm by Diane Yeoman, Chairman.
2. Members Present – Traci Edwards, Esther Curry, Jill Pifer, Miranda Shake, Chris Dawdy, Joan Bauer, Diane Yeoman and Leslie Bednar. Also in attendance - Libby Letterly.
3. Motion was made by Esther curry moved to accept minutes with the grammatical corrections. Jill Pifer seconded. Motion passed.
4. SHARE Financial Statement Review – Leslie Bednar provided an update on standing of the replacement of a CFO for IHLS. Position is opened until end of March. SaraFae has been hired as a contractual temporary replacement. Recommendation that this be added to the SHARE Executive Council mailing every month (will talk about in the IHLS summary at meetings). (SHARE Financial Statement Review). Leslie and Traci explained the IHLS Balance Sheet, information regarding SHARE account only. Recommendation to move the IL Fund Account into a interest bearing account. Credits are completed. Review of the Income Statement
5. Fees - where are we now? Traci explained where the budget for FY 2015 is right now – almost good – Same fees as last year. Projection for what is to come. Esther made motion to revoke the proposed fee changes made at December meeting. Miranda Shake seconded. Motion passed.
 - b. Proposed Special Library Fee – Esther motioned that min is \$1000 for special and then use formula. Seconded by Jill. Motion passed. Next will go to executive then all group to vote.
 - c. Esther made motion to rescind the database maintenance fee and add a base fee of \$100. Jill Pifer seconded. Motion passed.

Illinois Heartland Library System

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d. Motion to extend the investment account from 7 to 10 years and decrease amount contributed. Jill made, Miranda seconded.

Only do FY 2015, in September, suggest a two year formula.

e. E-resources fee (to rebill the part) – Jill Pifer moved and Esther Curry seconded a motion to replace the 1% fee for 3rd party databases and replace with a \$40 per subscription database package. Motion passed.

24 new agencies and 31 buildings

f. Additional modules – Acquisitions – demo this to libraries in April; Telephony needs an adobe connect.

g. Leslie proposed partnering with a university to have them evaluate the pricing and see how we are doing and get feedback from outside source.

6. Results of Voting – Chris presented the results. Will present at the Executive council. From there for acknowledgement to IHLS Board. Send a thank you and that results will be known email to both the Survey Monkey voters and SHAREDirector.

7. Public Comment -

8. Announcements -.

9. Next Meeting - are nominating committee and terms expire in June. Meeting by Adobe Connect.

10. Adjournment - Esther and Jill moved and seconded. Adjourned at 2:25pm