SHARE Finance/Policy Committee Meeting  
Thursday, November 9, 2017 at 10 am  
Illinois Heartland Library System--6725 Goshen Road--Edwardsville, Illinois 62025  

Minutes

Call meeting to order and roll call: The meeting was called to order at 10:10 am by Esther Curry.

In attendance: Amy Byers, Janet Cler, Esther Curry, Miranda Shake, Diane Yeoman  
Absent: Jill Pifer, Anita Driver  
Also in attendance: Adrienne Elam, Leslie Bednar, Rhonda Johnisee, Colleen Dettenmeier, Shirley Paden, Traci Edwards

Approval of minutes from July 13, 2017: The minutes were approved on a motion made by Diane Yeoman, and seconded by Janet Cler; all ayes; no nays; motion passed.

Old Business

• Other--none

New Business

• SHARE Budget Update—Adrienne Elam reported that IHLS has a budget at the FY15 funding level which is good for IHLS and SHARE; reported on SHARE’s current financial status; the funds earmarked for the reserve fund were transferred on September 29, 2017; 95.7% of the SHARE fee invoices have been collected;

• 2018 IT Expenses—Traci Edwards reported that not all the expenses outlined in the 3 Year Outlook for IT Expenses for SHARE document for FY2017 happened; Troy Brown is currently working on a new plan that will incorporate what was planned for FY2017 and FY2018 server replacement for key Polaris services;

• FY19 Fees—The group discussed the need to let libraries know of any fee increases as soon as possible to accommodate libraries who are already working on next year’s budget; Adrienne recommended waiting a couple of month before deciding; Leslie would like to see the decision made in December if possible;
• Polaris contract update—Traci Edwards reported that we are currently in year 5 of a 6-year contract with Polaris; when the contract ends, nothing will change except annual maintenance increases will be limited to 3%.
• Other—Leslie Bednar reported on the SHARE Director search; several people have been interviewed but no single person had all the desired qualities; the position has been reposted in several new locations; waiting on the new director before filling the eresource position.

Public Comment: None

Announcements: None

Next meeting—Thursday, January 11, 2018 at 10:00 am

Adjournment: The meeting adjourned at 10:39 am, on a motion made by Esther Curry, and seconded by Miranda Shake; all ayes; no nays; meeting adjourned.