

## **SHARE Executive Council Meeting**

Thursday, April 7, 2016 at 2:30 pm  
Illinois Heartland Library System

### **Minutes**

**Call meeting to order and roll call:** The meeting was called to order at 2:38, by Vice Chair, Susan McKinney.

In attendance: April Becker, Esther Curry, Scott Drone-Silvers, Robert Edwards, Sonya Johnson, Susan McKinney, Annette Mills, Shelly Varvil, Spencer Brayton

Absent: Michael King, Bobby Perryman, Diane Yeoman

Also in attendance: Leslie Bednar, IHL Executive Director; Ellen Popit, IHL Membership and Grants Director; Traci Edwards, SHARE Manager for Administrative Services; Chris Dawdy, SHARE Director

**Public Comment:** none

**Approval of 3/3/16 Minutes:** The minutes were approved on a motion made by Esther Curry, and seconded by Robert Edwards. All ayes; no nays; motion passed.

**Illinois Heartland Library System Report – Ellen Popit:** Ellen attended the first annual Youth Services Institute in Bloomington-Normal over the weekend, and reported that it was a very successful meeting; she also attended the ILA PPC meeting earlier in the week, and there is no new information to report regarding the state budget; all libraries have completed their certification this year; IHL may be losing 12 libraries this year, as a result of those libraries not meeting certification requirements.

### **SHARE Staff Update**

- SHARE Director—Chris Dawdy: While most of the FY17 Annual Agreements have been returned, there are approximately 150 that have not; we have 75 transitional members, with the hope of having at least 50 of them live at the beginning of the next fiscal year; Joan will have all the barcoding training completed for transitional members in May;
- Administrative Services—Traci Edwards: has added accounts for all new libraries to Polaris; two more transitional members will be going live soon (Patoka Public Library and Galatia Public Library); is working on developing a list of the dvd loan periods; the third library is getting ready to implement the ILL module in Polaris; working on updating all of the directors, addresses, and phone numbers on all SHARE members.

#### *Illinois Heartland Library System*

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- Bibliographic Services—Joan Bauer: no report

### **SHARE Committee Updates**

- SHARE Bibliographic Services & Cataloging Standards Committee—Bobbi Perryman: no report; the next meeting will be held on May 20;
- SHARE Circulation & Resource Sharing Committee—Esther Curry: the committee is looking at merging patron records and school libraries; fine rules (and who they should follow, the item or the patron) are scheduled to be voted on following the May 4 Semi-Annual Membership meeting; the next Circulation and Resource Sharing Committee will be held on April 14;
- SHARE Policies & Finance/Fees Committee—Diane Yeoman: the next meeting is April 20; among other things, the committee will be discussing changes to the governing document regarding adding members who are not members of IHLS to SHARE;
- SHARE eResource Committee—Scott Drone-Silvers: at the March 28 meeting, the committee began discussion about what information is needed, and what needs to be done to include eResources in Polaris; it was determined that there may be some work-arounds (such as federated searching) that will prove to be easier to facilitate than adding MARC records to the bibliographic database for eResources; SHARE staff recently sent out a survey about the Cloud Library consortium, including whether to maintain current loan rules; the next meeting will be April 25;

### **Old Business**

- SHARE Membership meeting, May 4, 10 am
  - Agenda—should include updates from each committee, updates from each SHARE manager and director; if members of this committee have additional suggestions for topics for the agenda, they should be forwarded to Bobbi Perryman and Chris Dawdy;
- Other--none

### **New Business**

- Joint meeting with the IHLS Board of Directors—the joint meeting of the SHARE Executive Council and the IHLS Executive Committee will be held on Monday, April 11, at 3 pm at the Effingham Public Library; access to the meeting will also be provided via v-tel at all v-tel sites;
- Adding non-IHLS members to SHARE: the SHARE Finance/Policy Committee will be addressing the need to change some of the language in the SHARE Governing document to reflect the option of adding any ILLINET member to SHARE, regardless of which

system they are affiliated with; we may need to conduct a brief Executive Council meeting prior to the Semi-Annual meeting, in order to approve any changes that might need to be presented to the membership;

Public Comment: none

Announcements: none

Next meeting: May 5, 2016 at 2:30

Adjournment: the meeting adjourned at 3:15, on a motion made by Esther Curry, and seconded by Robert Edwards. All ayes; no nays; motion passed.