

SHARE Executive Council Meeting

Thursday, June 4, 2016 at 2:30 pm

Illinois Heartland Library System

Edwardsville, Illinois 62025

Minutes

Call meeting to order and roll call: The meeting was called to order at 2:30 by President Bobbi Perryman.

In attendance—April Becker, Esther Curry, Scott Drone-Silvers, Sonya Johnson, Susan McKinney, Bobbi Perryman, Shelly Varvil, Spencer Brayton

Absent-- Robert Edwards, Michael King, Annette Mills, Diane Yeoman

Also in attendance—Ellen Popit, IHLS Membership and Grants Director; Chris Dawdy, SHARE Director

Public Comment: none

Approval of minutes for 4/7/16 and 5/4/16: The minutes of the April 7, 2016 meeting were approved on a motion made by Susan McKinney, and seconded by Esther Curry. All ayes, no nays; motion passed.

The minutes of the May 4, 2016 were approved, with the date corrected, on a motion made by Susan McKinney, and seconded by April Becker; all ayes, no nays; motion passed.

Illinois Heartland Library System Report—Ellen Popit: This is the time of the year when staff are working on the System Area and Per Capita grant report, though the proposal will not be approved until a FY17 budget is in place. We are expected to continue working under the FY16 revised grant until a state budget is approved, so that the proposed IHLS budget can be approved.

Staff have been making site visits, including a visit to three special libraries recently.

Staff are working on cleaning up library demographic information in L2.

SHARE Staff Update--Chris Dawdy: We continue to add more members to SHARE, working as quickly as possible, with the end of the Dream Grant quickly approaching at the end of June.

The priority for the CMC staff is to complete all of the digital imaging cataloging prior to the end of December. If additional help is needed to meet that goal, other SHARE staff will assist.

The Southern Illinois Libraries on the Go OverDrive collection has now been moved to the SHARE Cloud. The Lewis & Clark Digital Consortium voted to move their OverDrive collection to the SHARE Cloud, as well, and those transfers will take place in July. When both of those moves are complete, the SHARE Cloud will have at least doubled in size.

SHARE staff continue to work on improving the SHARE website.

Illinois Heartland Library System

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SHARE Committee Updates

- Bibliographic Services & Cataloging Standards—Bobbi Perryman: the committee met on May 20; reviewed the RDA proposals that will be implemented next year; these are posted on the SHARE website for comment;
- Circulation & Resource Sharing—Esther Curry: the next meeting is next Thursday, and the committee will be looking at which rules fines should follow, again; the committee will be electing a new chair; the committee has been working on new procedures that will be posted on the SHARE website for comment, and then for implementation;
- Fee/Finance/Policy Committee—nothing new to report; waiting for numbers to come from the system to address fees for FY16/17;
- eResource Committee—Scott Drone-Silvers: met at the end of May, and looked at a couple of options to integrate other resources in Polaris; looked at how to include links to eresources on each library's portal page on the PAC; will be reviewing the Federated Searching component of Polaris at the next meeting.

Old Business

- SHARE as an independent not-for-profit organization: most of the paperwork that would need to be provided to the Secretary of State for application to be approved as an independent not-for profit organization are already complete. These would include the officers of the organization, which can be interpreted as the Executive Council. The governing document can be submitted as the organization's bylaws. The consensus of the committee is that more information needs to be gathered regarding the cost of functioning as an independent organization. More information will provided at the next meeting.
- Adding new members to SHARE: With the approval of the changes to the SHARE Governing document, and the Transitional member implementation fees, Chris Dawdy reported that her goal is to send a letter to all ILLINET members who are not already members of SHARE, inviting them to consider becoming members of SHARE, and to send that letter in July. She plans to include information on what is involved with the transition process, member fees, implementation fees, and so on. The consensus of the committee is that a policy or procedure regarding libraries dropping membership needs to be developed. It was further suggested that SHARE staff seek legal counsel on the appropriateness of requiring a multi-year commitment when a library chooses to join SHARE.

New Business

- Spring Voting results:
 - Proposed changes to the SHARE governing document—178 yes votes, 2 no votes
 - Proposed SHARE Transitional Member implementation fees—174 yes votes, 7 no votes
 - Cataloging policy regarding use of relator terms—180 yes votes; 2 no votes
 - Proposed candidates for the FY16/17 SHARE Executive Council—185 yes votes, 0 no votes

A motion to accept these results was made by Susan McKinney, and seconded by Scott Drone-Silvers. All ayes; no nays; motion passed.

Public Comment: none

Announcements: Leslie Bednar has scheduled a workshop for the SHARE Executive Council with Pat Wagner, educator for Siera, on Thursday, July 21, at the IHLS Edwardsville office. More information will be provided as it becomes available.

Next meeting: Thursday, July 21, 2016, at IHLS Edwardsville.

Adjournment: The meeting adjourned at 3:15, on a motion made by Susan McKinney, and seconded by Esther Curry. All ayes; no nays; motion passed.