

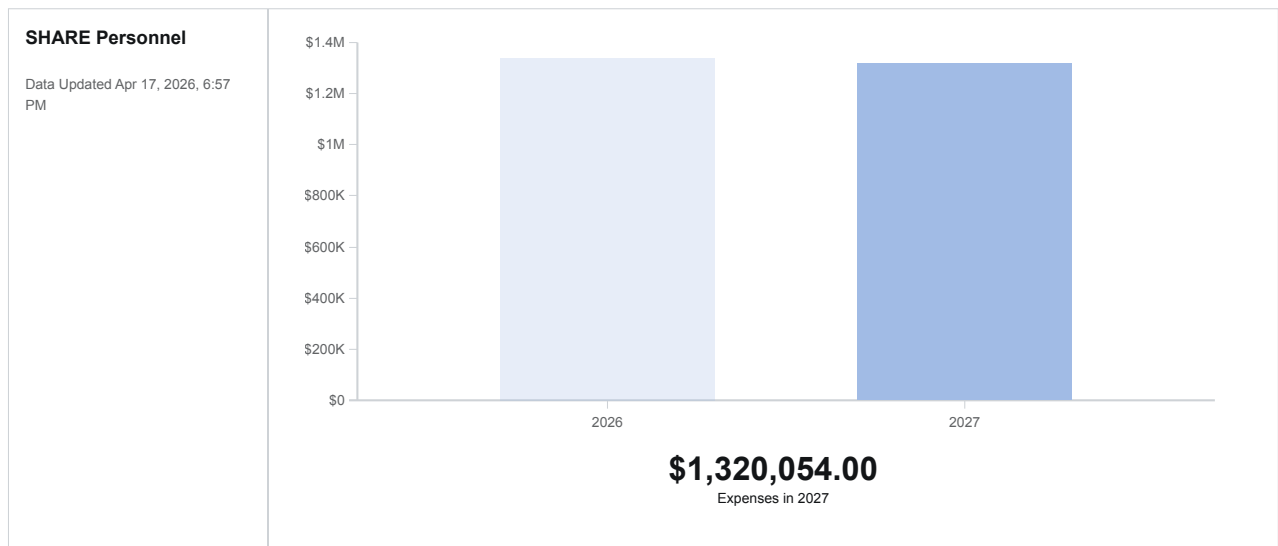


# Illinois Heartland Library System

## Fiscal Year 2027 SHARE Budget Narrative

July 1, 2026 - June 30, 2027

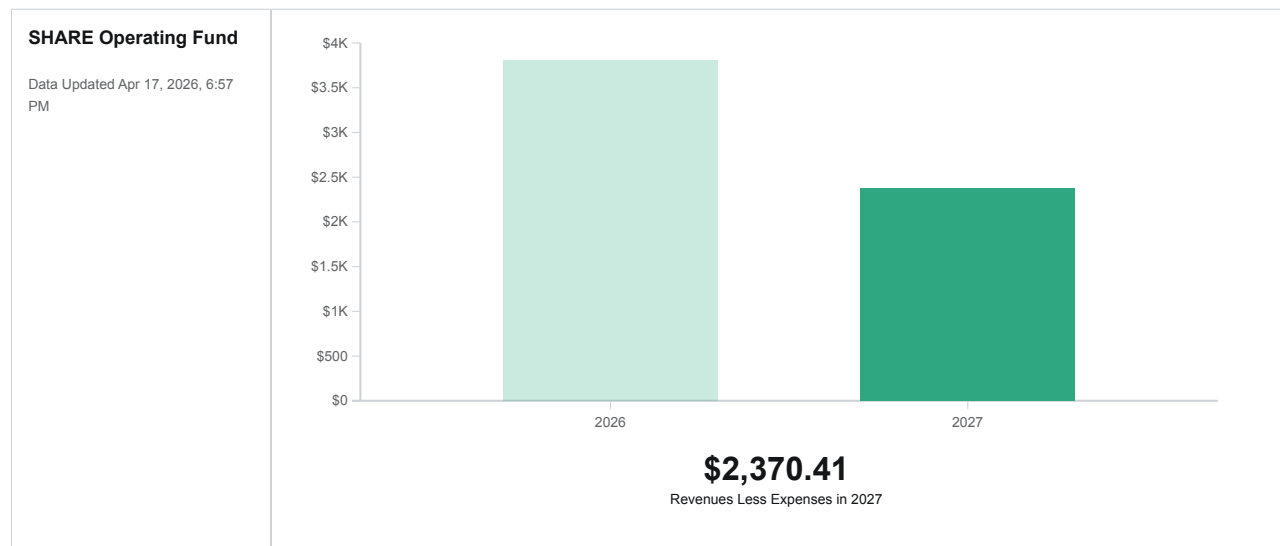
### Personnel



The largest component of our budget is Personnel. This accounts for approximately 58% of our total budget. Our staff are the backbone in the development and implementation of our organizational goals.

- Compensation for all positions, including Library Professionals, Other Professionals, and Support Services, is projected with an increase of 3% of wages.
- Social Security Taxes are projected at 7.65%.
- Unemployment Insurance is projected at 0.32% of the first \$14,250 wages earned per worker.
- Workers' Compensation Insurance is based on provider estimates.
- Retirement Benefits are projected for staff members who are estimated to work more than 1,000 hours in FY2027. For CY2027, it was estimated with a 10% increase over the CY2026 rate of 0.81%.
- Health, Dental, Vision, Accidental Death, and Life insurance renewals are in January. They will remain at the current rate for CY2026 and are projected at a 9% increase to health insurance and 5% increase to dental, vision, and life insurance for CY2027.
- Training & Professional Development includes professional development training.
- Recruiting includes job postings, fit for duty exams, background checks, and drug screens.

# SHARE Operating Fund Budget Narrative



SHARE is a collection of libraries in central and southern Illinois that have joined together to form the largest automation consortium in the country, with 339 members at 467 locations. There are many benefits to SHARE membership, including the ability to share the cost of purchasing an integrated library system, staff, technical support, and training. SHARE operates under the umbrella of IHLS. It is supported by SHARE members' fee revenue and the IHLS General Fund, both monetarily and with in-kind contributions of professional staff, buildings, and vehicles.

## Revenues

The SHARE Fund's projected revenues of \$2,275,497 mainly comprise SHARE member fees for services and materials, and the IHLS General Fund support. Due to a surplus in the SHARE operating budget, the IHLS contribution was reduced by \$85,000. [SHARE membership fee scales were revised in FY2025 and include modules, cloudLibrary, and Aspen.](#) Other revenue items included are cataloging services, investment income, the Cataloging Maintenance Center (CMC) grant administration fee, group subscription reimbursements, and Smart Access Manager (SAM) billing.

## Expenses

### Personnel

This SHARE Fund expense includes 15.5 full-time equivalent staff allocated to SHARE.

### Library Materials

The SHARE Fund eResources projection is a direct expense of cloud subscription fees, including an additional \$50,000 of eBook purchases and group purchases. This expense is offset by the fees for services and materials revenues. The printed materials projection is a group purchase for McNaughton books and is offset by the fees for services and materials revenues. Also, professional development books will be purchased for staff and member use.

### Vehicle Expense, Travel, Meetings, and Continuing Education

The SHARE fund expense components for this line are travel and registration for staff members to attend conferences, advocacy events, and staff meetings.

The travel and registration include staff attendance at the following conferences: American Library Association (ALA) conference, ALA Core Forum conference, AspenCon conference, Association of Illinois School Library Educators (AISLE) conference, Association for Rural and Small Libraries (ARSL) conference, Illinois Library Association (ILA) conference, Library Marketing & Communications Conference (LMCC), Innovative Users Group (IUG) conference, Reaching Forward South (RFS) conference, International Coalition of Library Consortia (ICOLC) conference, ILA Legislative Meet-Ups, and intra-company travel.

### Public Relations

This category includes printed and digital communications (such as printed brochures and program fliers) and outreach events (such as conference sponsorships and appearances). These activities help keep SHARE members informed of consortium features and contacts, and they contribute to the recruitment of new members.

### Supplies, Postage, & Printing

This budget category includes expenses for computers and software (less than \$5,000), accessories and supplies for equipment, office supplies, and postage. The computer supplies line includes the renewal of server warranties and Kit and Kaboodle equipment. Office supplies include supplies for a book repair class.

### Telephone and Telecommunications

Included in this budget category are projections associated with monthly costs for telephone, fax, internet, and cell phone services.

### Equipment Repair & Maintenance Agreements

This SHARE Fund expense includes costs for copiers and maintenance at three locations (Carbondale, Champaign, and Edwardsville).

### Professional Services

Expenses include projections for legal, accounting, and consulting.

### Contractual Services

This category includes projections for information service costs, outside printing services, and other contractual services. This includes database software subscriptions to support SHARE member libraries, including the annual Polaris, Aspen, MessageBee, and Solus mobile app customization fees. It also allocates \$38,675 for Aspen development and test server hosting to address requests from members and resolve issues.

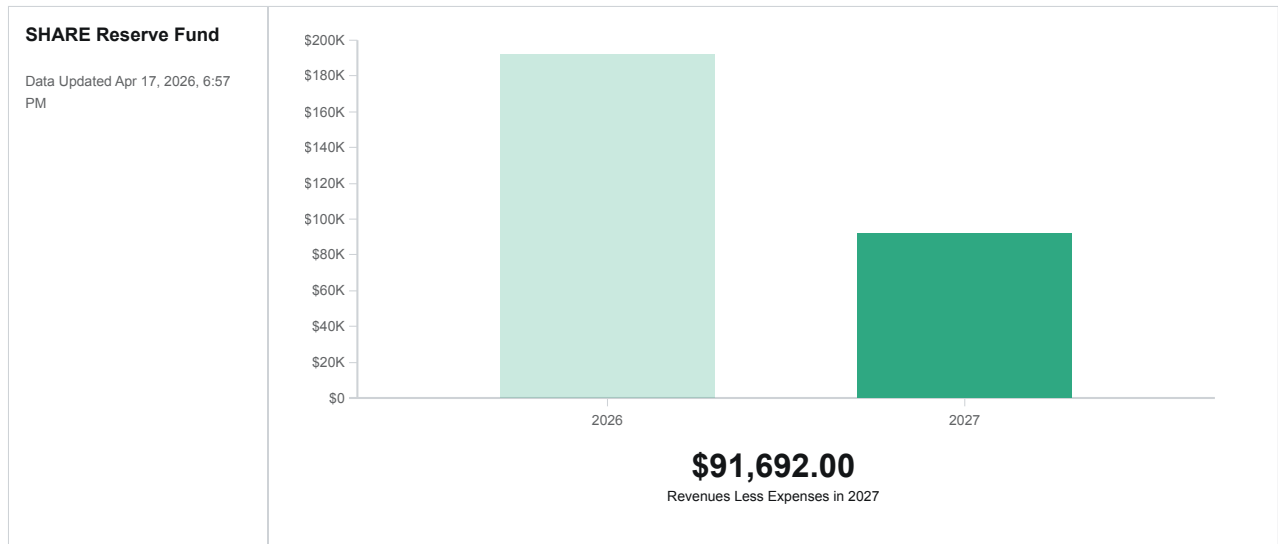
**Professional Membership Dues**

This expense includes staff and institutional professional membership dues.

**Inter-Company Transfers**

This expense includes the SHARE Fund transfer to SHARE Reserves of \$142,500.

# SHARE Reserve Fund Budget Narrative



The SHARE Reserve Fund was established for the replacement of hardware and software for the SHARE consortium. The SHARE Reserve Fund budget has a projected surplus of \$91,692. Each fiscal year, an amount approved by the SHARE committees is transferred from the SHARE Operating Fund to the SHARE Reserve Fund to accumulate this fund balance for ILS software replacement (if ever needed) and for continued infrastructure maintenance or upgrades. The SHARE Reserve cash balance as of February 28, 2026, is \$1,540,010.67.

## Revenues

The SHARE Reserve Fund projected revenue of \$189,200 includes the transfer of funds from the operating budget and interest income.

## Expenses

### Contractual Services

These expenses include renewal of 1,500 remote desktop licenses which enables member libraries to connect to our servers and a Structured Query Language (SQL) update to the Polaris server.

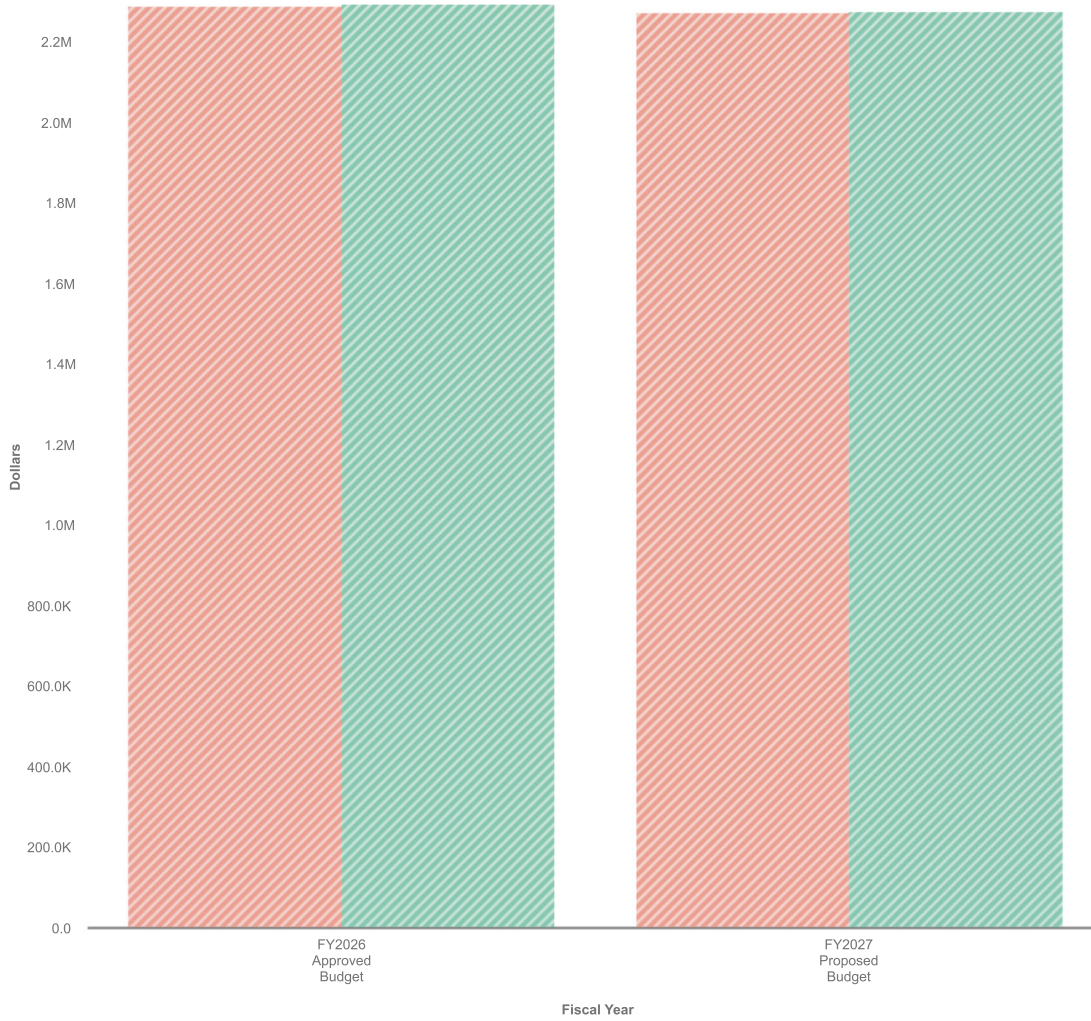
# FY2027 Proposed SHARE Operating Budget



## Visualization

Sort By Chart of Accounts

- Revenues
- Expenses



Data filtered by Types, SHARE, Operating and exported on April 17, 2026. Created with OpenGov

# FY2027 Proposed SHARE Operating Budget

Collapse All	FY2026 Approved Budget	FY2027 Proposed Budget
▼ Revenues	\$ 2,292,070	\$ 2,275,497
▼ Other Revenues	49,176	42,614
(4200) Other Grants	7,344	0
(4660) Grant Administration	32,190	33,484
(4678) SAM	9,642	9,130
▼ Fees for Services and Materials	1,873,626	1,947,523
(4305) Fees for Services and Materials	20,045	20,045
(4380) eResources Subscription	12,358	9,000
(4385) SHARE - Basic Fee	1,767,713	1,836,728
(4386) SHARE - Bibliographic Services	60,160	70,700
(4387) SHARE - Add'l Module Fee	10,250	10,250
(4388) SHARE - Transitions Fee	3,100	800
▼ Net Pass-Through	18,800	20,000
(4400) Reimbursements	5,000	0
(4415) Reimbursements-Subscriptions	13,800	20,000
▼ Investment Income	468	360
(4500) Interest Income	468	360
▼ Inter-Company Transfers	350,000	265,000
(4999) Transfers From Other Funds	350,000	265,000
▼ Expenses	2,288,267	2,273,127
▼ Personnel	1,339,136	1,320,054
(5000) Library Professionals	604,799	575,159
(5010) Other Professionals	289,267	297,964
(5020) Support Services	155,495	161,166
(5027) Leave Payoffs-Library Professional	5,280	0
(5030) Social Security Taxes	80,696	79,123
(5035) Unemployment Insurance	714	708
(5040) Workers' Compensation	1,139	1,070
(5045) Retirement Benefits (IMRF)	8,971	8,796
(5050) Health, Dental and Life Ins	187,807	191,390
(5058) Training & Professional Development	3,968	3,928
(5070) Recruiting	1,000	750

	FY2026 Approved Budget	FY2027 Proposed Budget
▼ Library Materials	247,953	233,001
(5100) Printed Materials	20,045	26,201
(5120) E-Resources	227,908	206,800
▼ Vehicle Expenses	2,500	3,000
(5200) Fuel	2,500	3,000
▼ Travel, Meetings, & Continuing for Staff & Board Members	47,670	37,827
(5250) Mileage, Gas & Tolls In-State	4,801	2,110
(5255) In-State Travel(Airfare, Train, etc)	1,440	140
(5260) Meals-In-State	7,422	2,238
(5265) Lodging-In-State	15,820	4,994
(5270) Mileage, Gas & Tolls-Out-of-State	140	665
(5275) Travel-Out-of-State(Airfare, Train, etc)	2,465	6,390
(5280) Meals-Out-of-State	1,826	2,906
(5285) Lodging-Out-of-State	3,336	8,064
(5290) Registration & Meetings, Other Fees	10,420	10,320
▼ Public Relations	10,725	13,760
(5330) Public Relations	10,725	13,760
▼ Supplies, Postage, & Printing	20,400	22,500
(5360) Computer Software & Supplies	19,100	21,200
(5365) Gen'l Office Supplies & Equipment	1,150	1,150
(5370) Postage	150	150
▼ Telephone & Telecommunications	15,550	10,195
(5400) Telephone & Telecommunications	15,550	10,195
▼ Equipment Rental, Repair & Maintenance	1,951	1,848
(5455) Equipment Repair & Maintenance	1,951	1,848
▼ Professional Services	14,598	15,198
(5500) Legal	1,000	1,000
(5510) Accounting	12,598	13,198
(5520) Consulting	1,000	1,000
▼ Contractual Services	422,837	449,525
(5550) Information Service Costs	404,907	448,860
(5570) Outside Printing Services	150	150
(5580) Other Contractual Services	17,780	515
▼ Professional Membership Dues	3,647	3,719
(5700) Prof Assoc Membership Dues	3,647	3,719
▼ Net Pass Through	18,800	20,000

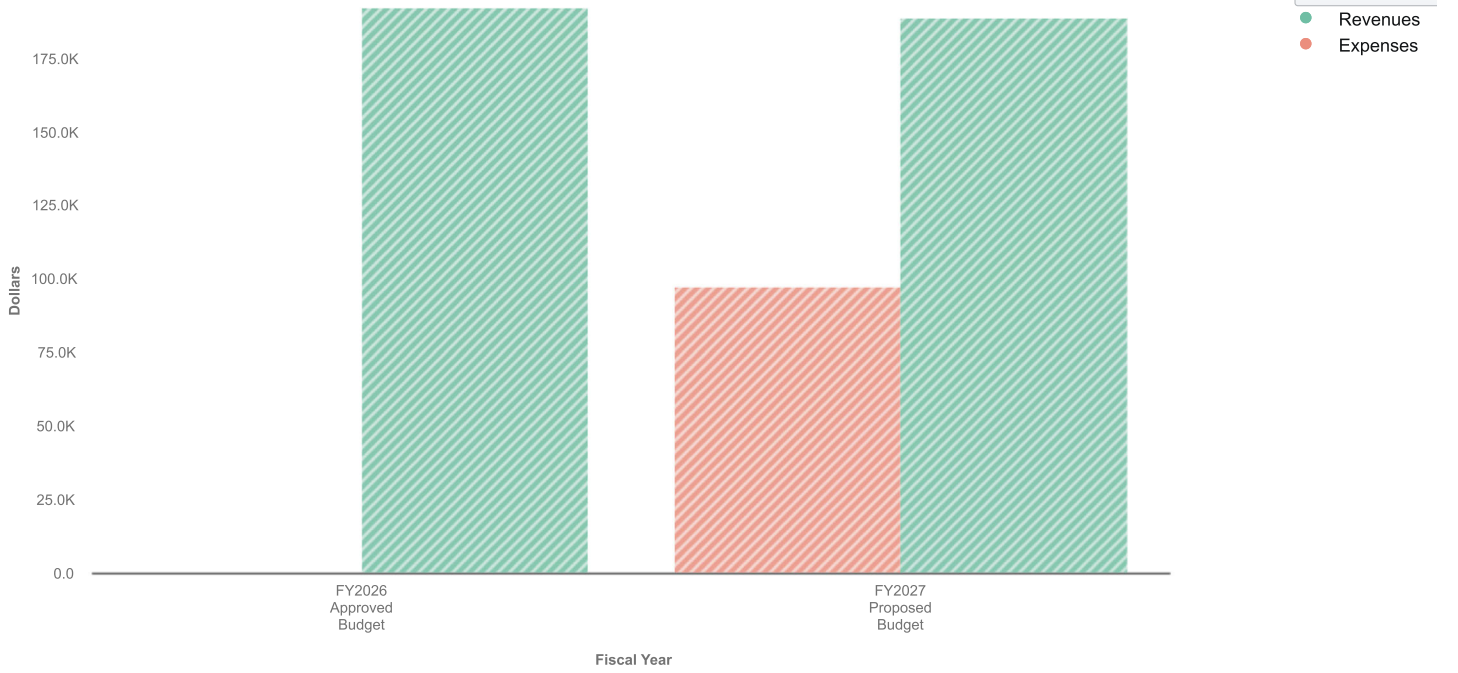
	FY2026 Approved Budget	FY2027 Proposed Budget
<b>(5840) Reimbursement</b>	5,000	0
<b>(5851) Reimbursement-Subscriptions</b>	13,800	20,000
<b>▼ Inter-Company Transfers</b>	142,500	142,500
<b>(5999) Transfer to Other Funds</b>	142,500	142,500
<b>Revenues Less Expenses</b>	<b>\$ 3,803</b>	<b>\$ 2,370</b>

Data filtered by Types, SHARE, Operating and exported on April 17, 2026. Created with OpenGov

# FY2027 Proposed SHARE Reserve Budget



## Visualization



Data filtered by Types, SHARE, Resource Sharing, Unrestricted - Reserve Fund and exported on April 8, 2026. Created with OpenGov

# FY2027 Proposed SHARE Reserve Budget

Collapse All	FY2026 Approved Budget	FY2027 Proposed Budget
▼ Revenues	\$ 192,115	\$ 189,200
▼ Investment Income	49,615	46,700
(4500) Interest Income	49,615	46,700
▼ Inter-Company Transfers	142,500	142,500
(4999) Transfers From Other Funds	142,500	142,500
▼ Expenses	0	97,508
▼ Contractual Services	0	97,508
(5550) Information Service Costs	0	97,508
<b>Revenues Less Expenses</b>	<b>\$ 192,115</b>	<b>\$ 91,692</b>

Data filtered by Types, SHARE, Resource Sharing, Unrestricted - Reserve Fund and exported on April 8, 2026. Created with OpenGov