Notes

MARC tag 5XX

Definition

General or specialized information relating to a work.

Some notes about notes

- Can come from anywhere on the item, or from an outside source
- Some notes may be used with any format; some are specific to certain formats
- Some notes use standard wording (LC practice); some are free-text or quoted
- AACR and RDA guidelines are the same, except regarding order of notes

MARC coding and ISBD punctuation

- MARC tags for notes – 5XX
- Some note fields use indicators; some do not
  - ◆ Indicators generate labels in the PAC
- Some note fields use only 1 or 2 subfields; some use many
- Most notes end in a period (.); some do not use ending punctuation (tags 510, 516, 536, and 586)

Order of notes

- **AACR**
  - Order of notes in a record is based on importance of information for that format, not MARC tag number
- **RDA**
  - Does not prescribe an order of notes

- **OCLC**
  - Records are saved with notes in order entered by the cataloger
  - SHARE practice: do not edit order of notes in OCLC master records
- **Polaris**
  - Records are saved with notes in numerical order

MARC tag 500 (general note)—some uses

- **Nature, scope, or form**
  - 500 _ _ **$a**Compact disc.
- **Edition and history**
  - 500 _ _ **$a**Based on the novel by Lee Child.
- **Information about accompanying material**
  - 500 _ _ **$a**Accompanying CD-ROM includes practice test questions.
  - Remember to code *Accompanying matter* fixed field if appropriate
- **Index**
  - Use MARC tag 500 if there is an index and no bibliographical references. Combine in MARC tag 504 if bibliographic references are present (see slide 10)
  - Remember to code *Index* fixed field
  - 500 _ _ **$a**Includes index.

MARC tag 500 (general note)—some uses (cont.)

- **Source of title**
  - **AACR**—use when title is not taken from chief source of information
  - **RDA**—not required—title can come from any source on the item
  - Examples:
    - No title page, but there is a title on the cover, spine, and table of contents page. The cataloger chose to use the title on the cover:
      - 500 _ _ **$a**Title from cover.
    - No title page, but there is a title on the cover (no other titles)
      - 500 _ _ **$a**Cover title.
    - Videorecording—title is taken from the case rather than the title frames:
      - 500 _ _ **$a**Title from container.

MARC tag 500 (general note)—some uses (cont.)

- **Special features (videorecordings)**
  - ◆ 500 _ _ **$a**Special features include "making of" featurette, director's commentary, interviews with cast and crew.

- **Other information**
  - ◆ Use this tag for information to be noted, but that doesn't fit a more specific note
  - ◆ 500 _ _ **$a**Includes discussion questions (p. 50-55).

Quoted notes

- Usually (but not always) in MARC tag 500

- Transcribe exactly from the source

- Enclose in quotation marks

- Indicate source of note*

  - ◆ If quoted from chief source of information, place ending punctuation inside quotes

    - ☞ 500 _ _ **$a**"Based on a true story."

  - ◆ If quoted from another source, follow quotes by two dashes, provide source of quote, and end in a period. First word of source is capitalized

    - ☞ 500 _ _ **$a**"Based on a true story"—Cover.

- *SHARE best practice: Do not need to indicate source of info in MARC tag 520 (Summary note)

Some commonly used notes

- **504 – Bibliography, etc.**
  - If item also has an index, note that here instead of in MARC tag 500
  - Include page numbers of bibliographical references if they are in one sequence
  - Code fixed fields *Cont* and *Index* as appropriate
  - 504 _ _ **$a**Includes bibliographical references (p. 245-249) and index.
- **505 – Formatted contents note**
  - Use appropriate 1st and 2nd indicators
  - See SHARE best practice for guidance
  - Basic contents note
    - 505 0_ **$a**A house divided cannot stand -- A more perfect union -- Dawn of a new century -- Rolling into the fifties -- Tear down this wall -- Timeline -- Republican presidents.
  - Enhanced contents note
    - 505 00 **$t**Study in scarlet /**$r**Arthur Conan Doyle --**$t**The purloined letter /**$r**Edgar Allan Poe -- **$t**The mirror crack'd from side to side /**$r**Agatha Christie.

Some commonly used notes—cont.

- **508 – Creation/production credits**
  - Videorecordings and sound recordings—use for functions not listed in the statement of responsibility (245 subfield c)
  - 508 _ _ **$a**Director of photography, Michael Coulter ; editor, Nick Moore ; music, Craig Armstrong ; costume designer, Joanna Johnston ; production designer, Jim Clay.
- **511 – Participant/performer (use appropriate indicator)**
  - 511 1 _ **$a**Liam Neeson, Emma Thompson, Hugh Grant, Alan Rickman, Laura Linney.
  - Indicator generates a label in the PAC
- **518 – Date/time and place of event**
  - 518 _ _ **$a**Recorded live at Carnegie Hall on March 10, 2012.
- **520 – Summary, etc.**
  - Use 1st indicator 4 to generate label *Content advice* in the PAC
  - 520 4 _ **$a**Contains strong language and graphic images.
  - Use without indicators to enter general summary info (see SHARE best practice for guidance)

Some commonly used notes—cont.

- **521 – Target audience** (use appropriate indicator)
  - 521 0 _ **$a**3.1.
  - Indicator generates a label in the PAC
- **538 – System requirements**
  - 538 _ _ **$a**DVD; region A; widescreen; aspect ratio 1,85:1; double-sided.
- **546 – Language** (Information about language of text, sound track, subtitles, etc. Free text of coded info in 041 and/or fixed field Lang)
  - 546 _ _ **$a**Sound tracks in English, French, and Portuguese with optional subtitles in Spanish, Greek, and Tagalog; closed-captioned.
- **588 – Source of description** (used in serial records)
  - 588 _ _ **$a**Description based on: Spring 2000.
    - ☞ May be combined with a source of title note
  - 588 _ _ **$a**Latest issue consulted: Winter 2014.

Less commonly used notes—cont.

- **502 – Dissertations**
  - 502_ _ **$a**Thesis (M. Eng.)--University of Louisville, 2013.
  - All info may be included in subfield a or split into other subfields
- **533 – Reproduction**
  - 533_ _ **$a**Photocopy.**$b**Seattle, Wash. :**$c**University of Washington,**$d**1979.**$e**28 cm.
- **536 – Funded by or issued by**
  - 536_ _ **$a**Funded by a grant from the Fine Arts Foundation
- **586 -- Awards**
  - 586_ _ **$a**Caldecott Medal, 2012

Local notes

- MARC tag 590 or 599

- In SHARE, used only in ALPLM records, in MARC tag 599

- Delete local notes in other records

For more information--

- **MARC Coding**
  - ◆ OCLC Bibliographic Formats and Standards
    - ☞ Through Connexion
    - ☞ On OCLC website: www.oclc.org/bibformats/en.html
  - ◆ MARC21 format for bibliographic data
    - ☞ On Library of Congress website: www.loc.gov/marc/bibliographic
- **Cataloging rules**
  - ◆ AACR—print
  - ◆ RDA—print or online: www.rdatoolkit.org
- **SHARE cataloging standards and best practices**