



**SHARE**

SHARING HEARTLAND'S AVAILABLE  
RESOURCES EQUALLY

## Report of Damaged or Incomplete Item

Name of Owning Library:

Delivery and Hub Code:

☐ Damaged Item

Item Barcode:

Last Patron Name:

Last Patron Barcode:

Patron Home Library:

Nature of Damage:

☐ Incomplete Item

Item Barcode:

Last Patron Name:

Last Patron Barcode:

Describe Missing Pieces:

Name of Reporting Library:

Delivery and Hub Code: