

## Delete item records

Follow these steps to delete item records.

Use one of the following methods to delete item records:

- To delete a record displayed in a workform, select **File, Delete** on the workform or press X.

Item Record 5501900 - Cataloging - Polaris

File Edit View Links Tools Help

Barcode: 31205001762994 Record status: Final  ILL  Ebook  Non-circulating  Display in PAC

Title: The grapes of wrath ; The moon is down ; Cannery row ; East of Eden ; Of mice and me Find Bib control no.: 906844

Author: Steinbeck, John, 1902-1968. Parent item: Item control no.: 5501900

Call number: F Ste Price: \$16.00 Issue control:

Owner: Danville Public Library (DANP-ZCH) (br) Shelf location: (None)

Assigned: Danville Public Library (DANP-ZCH) (danp) Temporary location:

Collection: (None) Circulation status: In

Circulation parameters

Material type: Book

Loan period: Book

Fine code: Book

Renewal limit: 1

Stat code: (None)

Name of piece:

Call number

Scheme: Dewey Decimal

Prefix: F

Class:

Cutter: Ste

Suffix:

Vol:

Copy:

Request

Loanable outside system

Holdable

Limit to:

Pickup at this branch

Patrons from this library and branches

Patrons from this branch only

Preferred borrowers

Issue:

For Help, press F1 NUM

- To delete a record directly from the Find Tool results list, right-click the record, and select **Delete** from the context menu.
- To delete from a linked item list, press the X

Bibliographic Record 906844 : Linked Item Records

File Edit Help

Title	Assigned...	Collection	Mate...	Shelf...	Call Nu...	Vo...	Sta...	Barcode	Last Acti...	R.	Contr...
The grapes of wr...	Danville ...		Book		F Ste		In	31205001762994	6/6/2011	F..	5501900
The grapes of wr...	Fairfield ...		Book		STE		In	30183032745232	2/1/2012	F..	2930414
The grapes of wr...	Paxton C...		Book		F STE		Out	31783000024509	7/11/2012	F..	5420299
The grapes of wr...	St. Elmo ...		Book		Ste		In	30183034223071	11/29/2007	F..	2854839

For Help, press F1 4 records NUM