As in all things Polaris there are several ways to find this information. This One Minute Lesson will focus on just two of them.

**Method One**

From the Check in screen highlight the item, **Right Click** on the item to open the context menu and click on **Open**.

This opens the Item record in the cataloging view. **Click** on the second icon on the left hand tool bar, this opens the Circulation View.
In the center section of the Circulation view is borrower information—Current borrower and below that the last borrower. Simply double click on the barcode and the Patron Status Items out view will open with their name and contact information.

**Method Two**

Click on **F12** to bring up the Bibliographic Records Title Find Tool.

Change the **Object**: to Item Records. The **Search by**: changes to Barcode. Enter the barcode for the item in the **For**: box