When notification processing identifies a patron as qualifying for more than one type of notice, Polaris can combine overdue, bill, and request notices (in that order), so that a single notice is sent.

To ensure that all notices for a particular patron are included in the combined notice, set the same notification method for each notice type and the combined notice. For example, if the combined notice method is set to Patron Preference, set each overdue notice, bill, and hold notice to Patron Preference. Otherwise a notice type may not be included in the combined notice. For example, if you set the notification method for bills to Print but set other notice types to Patron Preference, the bill will be included in the combined notice only if the patron preference happens to be Print. In this situation, to ensure that bills will be printed for all patrons who are due for them, you would need to generate the billing notices in addition to the combined notices.