

Open the patron's account, and click on *More*, and then *Associations*.

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L NEW PATRON	
ALLYSON MARIE CHASE 1000100104065 BRIP PROCKS IN NOTES	L REGISTRATION C'REFRESH CLOSE
	blds (0) More
Check Out (0) IN Items (0)(0) Claims/Lost (0/0) H H Scan or enter item barcode	elds (0) More *

Click on *New Association*, and on the next screen, scan the barcode of the patron to be associated. If you don't have the patron's barcode, you can look him or her up by using the *Find Tool*.

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Associated Patron(s) Scan or enter patron barcot +	J FIND TOOL	Note				
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Block me if these patron records are blocked.				ADD	CANCEL	
PATRON BARCODE	PATRON NAME	BRANCH	NOTE	BLOCK ME		
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You'll notice a box on the left side, at the bottom of the screen, that will allow you to block or not block associated patrons. When finished, click on the *Add* button.