Videorecording Editing Checklist

As of: July 31, 2025

This is not an exhaustive checklist. Here are some places you can get further information:

Original RDA toolkit (subscription required): original.rdatoolkit.org

OLAC best practices guide: OLAC Best Practices for Cataloging DVD-Video and Blu-ray Discs, Objects, Streaming Media, and Video Games Using the Original RDA Toolkit and MARC 21

On the SHARE website: For local practices on cataloging, look under Cataloging>Policies and Procedures.

MARC tag guidance is available from:
OCLC's Bibliographic Formats and Standards http://www.oclc.org/bibformats/en.html

MARC 21 for Bibliographic Records https://www.loc.gov/marc/bibliographic

Within bibliographic records:
In the Polaris client: Place your cursor in the tag and the tag information will appear at the bottom of your record.
Note: Tag information won't display when record is maximized.

In Leap: Click the check box next to a tag and click the *Edit Tag* button.

In Connexion: In the variable fields, right-click anywhere in a field, and click on MARC Field Help. In the fixed field elements, click on the element name.

NOTE: Examples in this document show only some of the possibilities. See OCLC Bibliographic Formats and Standards or the MARC21 for Bibliographic Records website for more examples.

Edits to OCLC records

Examples reflect spacing and display of subfields in OCLC records. Subfield *a* at the beginning of a field does not display in OCLC. Other subfields at the beginning of a field will display.

Variable Fields

Field	Action	Example
General	--ISBD punctuation between subfields and ending punctuation is now optional in many fields. Do not add to OCLC records if the punctuation is omitted unless you are upgrading a record from pre-AACR punctuation --**Note**: SHARE local practice requires the use of ISBD punctuation in records imported into Polaris --Examples in this document include full ISBD punctuation	
040	--Add subfield b with *eng* if not present --Add ‡e with *rda* when upgrading record to RDA --‡e comes before ‡c	**040 _ _** IEU **‡b** eng **‡e** rda **‡c** IEU
007	--Add field if not present, or review to make sure codes are correct --Multiple 007s are required if the record is describing more than one non-print format (i.e., DVD and Blu-ray) --Recommend using OCLC macro to add or edit	**007 _ _** v **‡b** d **‡d** c **‡e** v **‡f** a **‡g** i **‡h** z **‡i** s *(a DVD with stereo sound)*
020	--Record multiple ISBNs in separate 020 fields --DO NOT enter any price information; remove if present --Ensure qualifying information in ‡q is in parenthesis	**020 _ _** 0743524810 **020 _ _** 9780743524815 **‡q** (Disc 1) **020 _ _** 9780743524846 **‡q** (Disc 2)
024	--Enter the 12-digit UPC code from the container --1st indicator: 1 --2nd indicator: blank, 0, or 1 --Ensure qualifying information in ‡q is in parenthesis	**024 1_** 688321201827

Field	Action	Example
028	--Enter publisher's number in ‡a --‡b should match the entry in 264 ‡b --1st indicator: 4 --2nd indicator: 1 --Ensure qualifying information in ‡q is in parenthesis	**028 41** 35328A **‡b** Paramount Home Entertainment
033	--Coded form of information recorded in 518 note or 500 note --Geographic region codes are found in <u>Library of Congress Classification—Class G</u>	**033 0 0** 2015---- **‡b** 5750 **‡b** 6710 **‡b** 65607 *(Filmed on location in England, Italy, and Spain in 2015)*
041	--Language code(s) of language tracks, subtitles, etc. --1st indicator: 1 if video has multiple language tracks and/or subtitles --‡a—language code of language track --‡i—language of ittertitles or title cards for silent films --‡j—language code of subtitles (older records may have ‡b; update to ‡j or ‡p as appropriate) --‡p—language code of captions (closed captions or SDH); change to ‡p if coded in ‡j --‡q—language code of accessible audio (described video track); change to ‡q if coded in ‡j or ‡a --‡r—language codes of non-textual visual language (signed language); change to ‡r if coded in ‡j --‡h—original language code of main work, **_even if_** work is translated --Multiple codes in one subfield should be split into separate subfields	**041 1 _** eng **‡a** fre **‡a** spa **‡j** dan **‡j** eng **‡j** ger **‡j** por **‡h** eng *(Video with language tracks and subtitles)* **041 1 _** eng **‡a** fre **‡a** spa **‡j** dan **‡j** eng **‡j** ger **‡j** por **‡p** eng **‡q** eng **‡h** eng *(Video with language tracks, subtitles, English SDH, and English described video track)* **041 1 _** eng **‡a** spa **‡j** eng **‡j spa ‡h** ger *(Video with language tracks and subtitles in English and Spanish, when the original work was in German)*
046	--Date of production of film, or date of original release if date of production is unknown, as recorded in a note. Date is for the original film, not the DVD or Blu-ray	**046 _ _ ‡k** 2015 **‡2** edtf **046 _ _ ‡k** 2015 **‡z** release date

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Field	Action	Example
	--Public note may be added in ‡z. Nonpublic note may be added in ‡w --Add ‡3 at the beginning of the field if the date applies to a specific component of the resource	**‡2** edtf
1XX	--Authorized form of creator name, as established in an authority record; may not be the same as on the item --Videorecording records rarely have a 1XX field	
245 Ind 1	--If 1XX field is present: 1 (Rare for videorecordings) --If no 1XX field: 0	**245 00** True grit
245 Ind 2	--0-9 --Tells the system to ignore non-filing characters and initial articles in searches, including initial articles in non-English languages. Includes the space between the article or character and the next word --0 if there are no characters to be skipped **Note:** Examples shown do not include statement of responsibility	**245 04** The time of day **245 03** An alligator **245 04** Les poissons **245 08** The … video travel guide to Kenya
245	--Transcribe title and statement of responsibility from the title screen or title frames (preferred source), or from the disc label, container, accompanying material or other internal source (i.e., disc menu) --If no title is available from any source, cataloger devises title --If title comes from source other than the title screen or title frames, include a 588 note with the source of the title --If working with a franchise title, include the names of both the franchise and the individual work in the title proper. Add a colon after the name of the franchise if not already present.	**245 00** Christmas concert **588 0_** Title from container. **245 04** The hunger games: Mockingjay _**NOT**_ **245 04** The hunger games : **‡b** Mockingjay
245 ‡h	--Not used in RDA --Do not add to OCLC records; delete if present --See below for SHARE local practice	

Field	Action	Example
245 ‡c	--Statement of responsibility includes presenters, production companies, producer(s), director(s), and screenwriter(s) --Cast members and other functions are recorded in 5XX notes	**245 00** Genius / **‡c** Summit Entertainment and Riverstone Pictures present ; producers, James J. Bagley [and five others] ; screenplay by John Logan ; directed by Michael Grandage.
246	--Add variant titles as applicable --Do not record initial articles --Do not add ending punctuation that is not part of the title --See OCLC bib formats for possible 1st and 2nd indicators	**245 00** Adrift : **‡b** a sea of terror**.** **246 30** Sea of terror
250	--Record edition statement as it appears on the item --Record aspect ratio (i.e., wide screen) as edition statement only if stated as "edition" or "version" on the item --Spell out abbreviated words as needed to match wording on the item --Multiple edition statements may be in separate 250 fields, or in one 250, separated by a comma --Add edition statement *[With accompanying material]* in records with 300 ‡e (accompanying material) to keep them from being incorrectly merged	**250 _ _** Wide screen version, Collector's edition. *Or* **250 _ _** Wide screen version. **250 _ _** Collector's edition. **250 _ _** Special edition, [With accompanying material].
257	--Names of country or countries where principal office(s) of producer(s) are located. If term is from a controlled vocabulary, ‡2 contains a code for the source of the term --Optional to add; do not delete if present	**257 _ _** Italy **‡2** naf
264	--May have multiple 264s with indicators for different functions (production, publication, distribution, manufacture, copyright) --1st indicator: blank, unless the record is for a serial --2nd indicator: 0-4 --264 for a *Copyright Notice Date* (2nd indicator 4) does not have ending punctuation --Change MARC tag 260 to 264	**264 _1** Los Angeles, CA : **‡b** Buena Vista Home Video, **‡c** [2013] **264 _4 ‡c** ©2013

Field	Action	Example
264 ‡a	--Transcribe place of publication as it appears on the item --If a place name is entered in brackets, do not abbreviate. Spell out if abbreviated in the record --If a record has "[S.l.]" or "[Place of publication not identified]", enter a place if possible, even if only a country. Enter in brackets **Note:** Be sure to code the *Ctry* fixed field accordingly.	**264 _1** [Chicago, Illinois] **Not: 264 _1** [Chicago, Ill.]
264 ‡b	--Transcribe name of publisher as it appears on the item, including Inc., Ltd, etc. --This is the publisher of the video, not the producer of the original film --If publisher's name is shortened or truncated in the record, edit to match the item --If a record has "[s.n]", try to determine a publisher and enter in brackets. If a publisher can't be determined, enter "[publisher not identified]"	**264 _1 ‡a** New York : **‡b** HBO Home Entertainment, **‡c [**2020]
264 ‡c	--Record publication date if present—rare for videorecordings --If there is no publication date but there is a copyright date for the video, enter copyright date in brackets as implied publication date --If an implied publication date is entered with dashes, or if the record has "[date of publication not identified]", change to an estimated date or range of dates, in brackets. Include a question mark if date(s) are a guess **Note**: Be sure to code the *DtSt* and *Date One* and *Date Two* fixed field elements accordingly. --Record copyright date in separate 264 with 2nd indicator 4 --Record copyright symbol or the word copyright as stated on the item	**264 _1** Los Angeles, CA : **‡b** Buena Vista Home Video, **‡c** [2013] **264 _4 ‡c** ©2013
300	--Make sure physical description is complete and punctuation is correct	**300 _ _** 1 videodisc (98 min.) : **‡b** sound, color ; **‡c** 4 ¾ in. + **‡e** 1 book (24 pages : illustrations ; 29 cm)

Field	Action	Example
	--Spell out abbreviations **Exceptions:** Abbreviate inch(es) as "in". Abbreviate minute(s) as "min." and hour(s) as "hr." --Change abbreviation "ca." to "approximately"	**300** _ _ 2 videocassettes (approximately 60 min. each) : **‡b** sound, color with black and white sequences ; **‡c** ½ in.
33X	--336, 337, and 338 describe content, media, and carrier type --Recommend using OCLC constant data tool to add if needed; otherwise, verify information is correct --Records describing more than one format of material should have appropriate 33X fields for each format --Add ‡3 at the <u>end</u> of the field if the term applies to a specific component of the resource	**336** _ _ two-dimensional moving image **‡b** tdi **‡2** rdacontent **337** _ _ video **‡b** v **‡2** rdamedia **338** _ _ videodisc **‡b** vd **‡2** rdacarrier **For 3D videos**: **336** _ _ three-dimensional moving image **‡b** tdm **‡2** rdacontent **337** _ _ video **‡b** v **‡2** rdamedia **338** _ _ videodisc **‡b** vd **‡2** rdacarrier
34X	General instructions: --Add fields as needed --Record each term in a separate 34X field --If multiple terms are present in one field, split into separate fields --Check the applicable RDA Registry list for terms --Link to each registry list may be found in the OCLC bib formats entry for the field and subfield --If a term does not come from a controlled vocabulary, omit ‡2	**Before:** **344** _ _ digital **‡b** optical **‡g** stereo **‡h** Dolby Digital 2.0 **‡2** rda **After:** **344** _ _ digital **‡2** rdatr

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Field	Action	Example
	--Add ‡3 at the <u>beginning</u> of the field if the term applies to a specific component of the resource (i.e., the term applies only to the Blu-ray in a DVD/Blu-ray combo pack)	**344 _ _ ‡b** optical **‡2** rdarm **344 _ _ ‡g** stereo **‡2** rdacpc **344 _ _ ‡h** Dolby Digital 2.0
340	--Physical medium --340 ‡b is optional if dimensions are recorded in 300 ‡c. Retain if present. --Include 340 ‡d with term *burning* if item is a recordable DVD or Blu-ray --340 ‡d not required if item is a commercially produced disc. If present, will have term *stamping.* Don't need to add; retain if present --Include 340 ‡g with color content. Include in addition to 300 ‡b Possible values are "monochrome" and "polychrome". See the RDA Colour Content index for more information.	**340 _ _ ‡b** 4 ¾ in. **For recordable DVDs or Blu-rays:** **340 _ _ ‡d** burning **‡2** rdapm **340 _ _ ‡g** polychrome **‡2** rdacc

341	--Use to describe alternative modes of access to primary or secondary content
	--1st indicator: blank, 0 (primary content), or 1 (secondary content)
	--2nd indicator: Blank
	--Do not use if there is no alternative mode of access, i.e, a video without captions
	
	--‡a—Content access mode
	--‡b—Textual assistive features (i.e., closed captions or SDH)
	--‡c—Visual assistive features (i.e., sign language)
	--‡d—Auditory assistive features (i.e., audio description)
	--‡e—Tactile assistive features (i.e., braille)
	--Use the following terms in ‡a as appropriate:
	   ---auditory
	   ---tactile
		341 0 _ auditory **‡b** closedCaptions **‡2** sapdv
		341 0 _ visual **‡d** audioDescription **‡2** sapdv

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Field	Action	Example

	---textual
	  ---visual
	--Use the following terms in ǂb, ǂc ǂd or ǂe as appropriate:
	  ---audio description
	  ---braille
	  ---captions
	  ---sign language
	  ---transcript
	--Omit ǂ2
	--Add ǂ3 at the <u>end</u> of the field if the term applies to a specific component of the resource (exception to other 34X fields)	

344	--Sound characteristics. Include in addition to 300 ǂb --Always include ǂa and ǂb: include other subfields as applicable --Always include ǂi with the term *sound* or *silent* as applicable --See [OCLC Bibliographic Formats and Standards](#) page for this field for additional guidance	**344** _ _ digital **ǂ2** rdatr **344** _ _ **ǂb** optical **ǂ2** rdarm **344** _ _ **ǂg** stereo **ǂ2** rdacpc **344** _ _ **ǂ3** Blu-ray **ǂg** surround **ǂ2** rdacpc **344** _ _ **ǂh** Dolby Digital 2.0 **344** _ _ **ǂi** sound **ǂ2** rdasco
345	--Moving image characteristics --**Do not** use ǂa or ǂb in records for videorecordings. Used in records for motion picture film **only** --Include ǂc with aspect ratio value if stated on the piece --Include ǂd with aspect ratio designator. Use term from [RDA Aspect Ratio Designation](#) index; include ǂ2 rdaar --Record "widescreen" as "wide screen" --Do not record aspect ratio information in 5XX note	**345** _ _ **ǂc** 2.38:1 **345** _ _ **ǂd** wide screen **ǂ2** rdaar
346	--Video format and broadcast standard --Do <u>not</u> include ǂa for DVDs or Blu-rays. Used for analog recordings only. DVDs and Blu-rays are digital --Record ǂb for broadcast standard. Most common is NTSC.	**346** _ _ **ǂb** NTSC **ǂ2** rdabs

Field	Action	Example
	--See the RDA Broadcast Standard index for specific terms Note: Different broadcast standards must go on different records.	
347	--Digital file characteristics, including file type, encoding format, file size, regional encoding, etc. --See the RDA Regional Encoding index for specific terms	**347** _ _ video file **$2** rdaft **347** _ _ ǂb DVD video **347** _ _ ǂb Blu-ray **347** _ _ ǂe region C (Blu-ray) **$2** rdare **347** _ _ ǂ**3** DVD ǂe region 1 **$2** rdare
380	--Form of work --Record the most general term from a controlled vocabulary (i.e., *Motion pictures* vs *Comedy films*) --Use LCGFT term where possible --Include ǂ2 with code for source of term --Capitalize first word of the term	**380** _ _ Motion pictures ǂ**2** lcgft **380** _ _ Television programs ǂ**2** lcgft
490	--Series statement as it appears on the resource --1st indicator: 0 if series is untraced. Check the authority file! Traced series are sometimes incorrectly entered as untraced --1st indicator: 1 if series is traced. Field 800 or 830 must also be present with the authorized form of the series—may or may not be the same as the 490 --No ending punctuation on field 490; there is ending punctuation on 8XX fields --Some series-like statements are recorded as a quoted note in field 500 rather than 490/8XX. Check the authority file!	**490 1**_ Metro-Goldwyn-Mayer movie legends **830 _0** M-G-M movie legends. **490 1**_ Baby Einstein **830 _0** Baby Einstein (Videorecording)
5XX	--Include notes as appropriate. Videorecording records often have many notes. See the OLAC guide for notes that should be included. Examples are only some of the possibilities --If aspect ratio is present in 5XX note, change to 345 ǂc and/or ǂd	**500** _ _ Based on the novel "Max Perkins, editor of genius" by A. Scott Berg.

Field	Action	Example
	--Record production or release date of original film in a 500 note if present on the item. Also record date in field include 046 --Record principal cast in a 511 note --Record other principal functions not listed in 245 ‡c in a 508 note if considered important (i.e., cinematographer, composer, etc.) --Include a 518 note with date/time and/or place of filming, if readily available. Information may be recorded in subfield a, or in multiple subfields. Also include field 033 with information in coded form --Record information on closed captions, English SDH (Subtitles for the Deaf and Hard of Hearing), signed language, and/or a descriptive audio track in a 532 note --Record information on language tracks and subtitles in a 546 note --Check OCLC bib formats for indicators, subfields, and ending punctuation as applicable	**500** _ _ Special features: director's commentary, behind-the-scenes featurette. **500** _ _ Originally produced in 2015. **508** _ _ Music composed by Adam Cork ; editor, Chris Dickens. **511 1**_ Nicole Kidman, Jude Law, Colin Firth, Laura Linney. **518** _ _ Filmed on location in Australia. *or* **518** _ _ ‡o Filmed on location ‡p Australia. **520** _ _ The story of a race around the world. **521 8** _ MPAA rating: PG-13. **532 1**_ English or French descriptive audio tracks **532 1**_ English subtitles for the Deaf and Hard of Hearing (SDH) **546** _ _ English, French, or Spanish dialogue; English or Spanish subtitles.
505	--Add or enhance 505 if needed to index titles of individual films, episodes, etc. --Include initial articles	**505 00** ‡t The Over-the-Hill Gang -- ‡t Angel and the badman -- ‡t Sitting Bull -- ‡t The Gatling gun.
6XX	--Review subject headings to make sure they are appropriate --Add subject headings as needed, especially genre headings and headings for fictitious characters	**600 10** Reacher, Jack ‡c (Fictitious character) ‡v Drama. **650** _**0** Twins ‡v Juvenile films.

Field	Action	Example
	Note: Fictitious characters may be established in either a name authority record or a subject authority record. Verify in the authority file and code accordingly. --For adult level material, use subdivision ǂv *Drama* after topical Headings --For juvenile level material, use subdivision ǂv *Juvenile films* for nonfiction ǂv *Juvenile drama* for fiction after topical headings --Add all appropriate genre headings. See the *Library of Congress Genre-Form Thesaurus (LCGFT) for moving images: best practices* document on the OLAC website for guidance on assigning genre terms, including *Fiction films*, *Nonfiction films*, *Feature films, Short films*, etc. http://www.olacinc.org/sites/capc_files/LCGFTbestpractices.pdf	**655 _7** Feature films. **ǂ2** lcgft **655 _7** Fiction films. **ǂ2** lcgft **655 _7** Action and adventure films. **ǂ2** lcgft **655 _7** Documentary films. **ǂ2** lcgft **If video has closed captions or SDH:** **655 _7** Video recordings for the hearing impaired. **ǂ2** lcgft **If video has descriptive audio track:** **655 _7** Video recordings for people with visual disabilities. **ǂ2** lcgft
7XX	--Added entries—names and/or related works --May be a personal name (700), family name (700), corporate body name (710), or conference/meeting name (711) --Enter name(s) as established in an authority record; may not be the same as on the item --Verify form of name and 1st indicator --If no authority record, format name as instructed in RDA Toolkit --2nd indicator: 2 when resource includes the work referenced in the 7XX --Remove initial articles from titles in ǂt --Relationship designator may be present either in ǂe (relator term) or ǂ4 (relator code). Relator term is preferred over relator code. See local practice below	**700 1_** Mirren, Helen. **ǂe** actor, **ǂe** director **710 2 _** Pixar (Firm), **ǂe** production company. **700 1 _ ǂi** Based on (work): **ǂa** Wolfe, Thomas, **ǂd** 1900-1938. **ǂt** Look homeward, angel. **Resource includes multiple works:** **730 02 ǂi** Container of (work):

Field	Action	Example
	--Do not include ǂe or ǂ4 when ǂt is present --Do not include initial articles in titles in ǂt -- Add ǂi with relationship information in 7XX author/title entries and entries for related works --Add 730 for contents of resources with multiples titles, or if the feature presentation has multiple language tracks (do not record for languages of subtitles).	ǂa Toy Story (Motion picture) **730 02 ǂi** Container of (work): ǂa Toy Story 2 (Motion picture) **Resource includes work(s) with multiple language options:** **730 02 ǂi** Container of (expression): ǂa Tangled (Motion picture). ǂl French. **730 02 ǂi** Container of (expression): ǂa Tangled (Motion picture). ǂl Spanish. **730 02 ǂi** Container of (expression): ǂa Tangled (Motion picture). ǂl German.

OCLC Fixed Field Elements

Converts to the 008 or LDR field when imported into Polaris.

Type	*g* (projected medium)
ELvl	If upgrading a less-than-full-level record, or if code I is present, change to **blank**
Audn	Enter appropriate code
Lang	Make sure code agrees with the language of the piece, or the first language code in the 041 field, if present
Ctry	Make sure code agrees with the place of publication in 264, first ǂa
Time	3-digit number of minutes; *000* if time exceeds 3 digits; --- if time is unknown Record time of feature film only; do not include time of special features
Desc	Will have code *i* for RDA when ISBD punctuation is included or code *c* for RDA when ISBD punctuation is omitted. If upgrading a record from pre-AACR punctuation, include ISBD punctuation and enter code *i*
TMat	*v* (videorecording)

Tech	Enter appropriate code
DtSt	*s* if there is a single date in 264 ‡c *p* if there is a publication date for the video (264 ‡c) that is different from the production date of the original film (given in a note), <u>and</u> the video has no additional special features or languages *t* if a publication date and copyright date are present in the 264 ‡c, even if they are the same
Date One	Should agree with date in 264 _1 ‡c
Date Two	Should agree with copyright date in 264 _4 ‡c or with date of original production given in a note

SHARE local edits

Local edits may be done in OCLC prior to exporting or in Polaris after record has been brought in.

Do not save local edits to OCLC record.

Examples reflect display and spacing of subfields in Polaris.

SHARE cataloging local practices may be found on the SHARE website at Cataloging>Policies and Procedures.

Field	Action	Example
Format icons	--Check or edit coding in the LDR, 006, and/or 007 to generate appropriate icon --See Polaris Help on *Type of Material Codes (TOMs)* for correct coding	
ELvL fixed field element	--Code as **blank**	
ISBD punctuation	--Include applicable ISBD punctuation between subfields and at the end of fields --Enter code *i* in the *Descriptive cataloging form* element in the LDR field	
245	--If OCLC record is imported with title in all caps, edit formatting to distinguish from on-order records: Capitalize first word of title and any proper names; all other words are lower case	
245 ‡h	--Add a General Material Designation (GMD) to all records for videorecordings and preloaded video players	[videorecording]

	--‡h comes after ‡a, n, and p. Comes before ‡b and ‡c	**245 00 ‡a**Friends.**‡n**The complete first season**‡h**[videorecording].
250	-- See SHARE local practice on cataloging Blu-rays, DVDs, and Blu-ray/DVD combo packs for specific edition statements related to format --Enter multiple edition statements in one 250, separated by a comma --If a DVD is from a region other than region 1, is in PAL format, or both, there are particular edition statements that must be included. See SHARE local practice on cataloging Blu-rays, DVDs, and Blu-ray/DVD combo packs for more information	**250 _ _ ‡a**Special edition, [DVD]. **250 _ _ ‡a**[Blu-ray/DVD combo].
264 ‡c	--If copyright date is used as implied publication date, add 264 _4 ‡c with copyright date	**264 _1 ‡a**Los Angeles, CA :**‡b**Buena Vista Home Video,**‡c**[2013] **264 _4 ‡c**©2013
300	--In ‡a, include the time listed for the feature film only, not the time of any special features on the disc(s). --In ‡b, change "sound" to "silent" if the film, including any disc menus or special features, has no audio of any kind. --In ‡b, change "color" to "black and white" if the film, including any disc menus or special features, is entirely in black and white.	**300 _ _** 1 videodisc (135 min.) : **‡b** sound, color ; **‡c** 4 ¾ in.
490/8XX	--See SHARE local practice on creation of local series authority records for items that are part of a series but there is no series authority record in OCLC	
5XX	--See SHARE local practice on contents notes, summary	

	notes, etc.	
7XX (also 1XX if present)	--Change ‡4 to ‡e and replace relator code with applicable relator term	**700 1 _ ‡a**Jolie, Angelina, **‡d**1975-‡4pro‡4dir **Change to:** **700 1 _ ‡ a**Jolie, Angelina, **‡d**1975-‡eproducer,‡edirector.